

7th November 2024

Dear Councillor,

You are summoned to attend a meeting of Islip Parish Council on **Tuesday 12th November 2024** from 19.30 at Islip Village Hall.

Yours sincerely

E Kearney

Parish Clerk

AGENDA

1. **APOLOGIES.**
To be received.
2. **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
To receive any Declarations of Interest
3. **PUBLIC PARTICIPATION**
Members of the public can address the council if the chair has been made aware.
4. **MEETING MINUTES**
To confirm as a true record the minutes of the meeting held on 8th October.
5. **COUNCILLOR REPORTS**
To receive an update from those present.
6. **PLANNING**
 - 1) **Woodeaton Quarry MW.0101/24.**
To note the approval outcome.
 - 2) **Fourways, Middle Street 24/00572/F**
To confirm current call-in status and agree a new call-in request.
7. **VILLAGE MATTERS**
To discuss and agree the next steps regarding
 - 1) **Traffic Calming measures**
 - 1) The response from the county council to the parish councils concerns with the proposed traffic calming measures for the B4027, Wheatley Road.
 - 2) The concerns raised by a resident to address the issues on North/Middle Street.
 - 2) **Asset Maintenance**
 - 1) Repairs needed for deteriorating notice board.
 - 2) Clarification requested on War Memorial maintenance responsibilities.
8. **CRICKET CLUB - PROPOSED EXTENDED USAGE 2025**
To consider increasing the use of the playing field from current 12-13 matches to approximately 20 Saturday matches per season through a partnership with Garsington Cricket Club for 2025.
9. **ASSET OF COMMUNITY VALUE**
To note Cherwell District Council has confirmed receipt of a valid Asset of Community Value nomination for the Red Lion, with their decision due by December 16th, 2024.

- 10. CLERK'S UPDATE**
 - 1) Burial Ground Postcode
 - 2) Appointing a solicitor.
 - 3) Archiving.
 - 4) Vat Return
 - 5) Asset Register
 - 6) Risk Assessment

- 11. BURIAL GROUND - WATER SUPPLY**

To consider purchasing a water butt and associated shelter structure for the Burial Ground, with an estimated budget of up to £1,300.
Cost to be taken from the burial ground reserves budget.

- 12. BUDGET 2025-26**

To agree the proposed budget.

- 13. FINANCIAL MATTERS**
 - 1) **Income**

To note
 - 2) **Finance Reports**

To note
 - 3) **Cashbook**

To agree the purchases and payments for November and December 2024.

- 14. STAFFING MATTERS**
 - 1) **National pay increase**

To agree

 - 1) The national increase.
 - 2) The back pay from April 2024.
 - 2) **Clerks Bonus**

To agree the annual bonus of up to £500.
 - 3) **Clerks working hours**

To agree to increase the working hours to 12 hours per week from November 2024.

- 15. NEWSLETTER ARTICLE**

To agree points to include.

- 16. ITEMS FOR THE NEXT AGENDA**

TO

- 17. DATE OF NEXT MEETING**

The next meeting of the Parish Council will be held on **Tuesday 14th January 2025 at 7.30pm.**