

Islip Parish Council

9th November 2023

Dear Councillor,

You are summoned to attend the Islip Parish Council meeting on **Tuesday 14th November 2023** from 19.30 at Islip Village Hall.

Yours sincerely

E Kearney

Parish Clerk

AGENDA

1. Apologies

To be received.

2. Declarations of Interest & Applications for Dispensation

To be received

3. Minutes of the previous meeting

To confirm as a true record the minutes of the parish council meeting held on 10th October 2023.

4. Public Participation

Members of the public can address the meeting if the chair has been made aware.

5. Councillor Updates

To receive an update from

- i County
- ii District
- iii Parish

6. Planning Applications

The following applications are to be considered.

23/02857/F	13 Hilltop Gardens, Islip, OX5 2SJ	External fabric upgrades including external wall insulation, recladding with timber and render and new windows	Islip	08/11/2023 <i>Expired – for reference</i>
23/02924/F	Battle King, 2 The Rise, Islip, OX5 2TG	Erection of a replacement single storey rear extension, the erection of a porch, the demolition of the existing side extension and double garage and the erection of a part one part two storey side extension, loft conversion and associated works	Islip	16/11/2023

7. Financial Matters

1. Income

To note income.

2. Budget 2024-25

To be agreed

3. Precept Request 2024-25

To agree the amount

4. Purchase Trees for the Playing Field

To agree the purchase of trees to be planted in the grass area of the playing field next to the playground, at a budget cost of £400.00.

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5. Turnstiles Installation

- i To agree to pay the cost of £400.00 to install the turnstiles.
- ii To note a quotation for a plaque about the turnstiles is to be sourced by the parish council.

6. Grant Awarding Process

To review the draft and agree the final edit.

7. Internal Auditor

To appoint Jane Olds for the internal audit for 2023-24

8. National Pay Increase 2023-24

- i To agree the increase
- ii To agree to back pay from April 2023

9. Clerks Discretionary Bonus

- i To agree to award.
- ii If so, to agree the amount.

10. Gardeners Annual Pay

- i To agree to pay the annual wage.
- ii To agree the amount.

11. Cashbook

To agree to

- i Purchase the payments for the items listed for November 2023.
- ii Authorise the payments for the items listed for November 2023.

12. Newsletter Article

To agree items to be included

13. Items for the next agenda

Clerks' appraisal to set the date.

Date of the next meeting is Tuesday 9th January 2024