

## ISLIP PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 12<sup>th</sup> Mar 2024, at 7.30 pm held at Islip Village Hall.

**MEMBERS PRESENT:** **Parish Councillors:** Dennis Price, Anneka Streule, Nathan Wiles and Sophie Miller and Nicola Richardson.

**OTHER COUNCILLORS:** **County Councillor:** None.  
**District Councillor:** Julian Nedelcu

**OFFICERS PRESENT:** **Clerk to the Council:** Emma Kearney

**OTHERS PRESENT:** **Members of the Public:** 6

**APOLOGIES:** The following apologies were received:  
**Parish Councillors:** Nicholas Stogdon.  
**District Councillor:** Gemma Coton.

**070/23** It was **RESOLVED** that Cllr Price would chair this meeting.

**071/23 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
None

### **072/23 MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** by unanimous vote to accept the minutes for the Parish Council Meeting held on 13th February 2024 and the extraordinary meeting of the council held on 21<sup>st</sup> February 2024.

This was proposed by Cllr Price and seconded by Cllr Richardson.

### **073/23 PUBLIC PARTICIPATION**

Residents attended to express their views regarding the traffic calming measures.

### **074/23 Councillor Updates**

An update was received.

### **075/23 Traffic Calming Measures**

It was **NOTED** that the feedback from the residents would be shared to the County Council.

### **076/23 Planning Application**

The following application was reviewed.

Application	Address	Description	Ward	Deadline	Outcome
24/00491/F	12 Kidlington Road, Islip, Kidlington, OX5 2ST	Variation of condition 2 (plans) of 23/01470/F - alteration to roofline and amendments to windows.	Islip	26/03/2024	No objections.

### **077/23 Plaque at the Newly Planted Trees**

It was **RESOLVED** by unanimous vote to mount a plaque of gratitude to the Otmoor Archaeological and Historical Society for the generous donation towards the trees.

This was proposed by Cllr Price and seconded by Cllr Streule.

### **078/23 New Burial Ground**

It was **RESOLVED** by unanimous vote to appoint Cllr Richardson as the representative.

This was proposed by Cllr Richardson and seconded by Cllr Price.

## 079/23 Financial Matters

### 1. Income

The following income was **NOTED**.

Date	Description	Amount
12/02/2024	Allotment N Price	£5.00
12/02/2024	Allotment Levy	£5.00
12/02/2024	Allotment Morrison	£5.00
19/02/2024	C M Beane Cem Fee	£45.00
22/02/2024	Allotment Dickman	£5.00

### 2. Grounds Maintenance

It was **RESOLVED** by unanimous vote to appoint Green Scythe to carry out the ground maintenance work for 2024-25, at a total contract cost of £5,936.00 + vat.

This was proposed by Cllr S Miller and seconded by Cllr Richardson.

### 3. Carpark Hedge Cut

i. It was **RESOLVED** by unanimous vote to retrospectively approve the annual carpark hedge cut at a cost of £510 + vat.

This was proposed by Cllr S Miller and seconded by Cllr Richardson.

ii. It was **RESOLVED** by unanimous vote to add the annual carpark hedge cut to the 2024-25 budget at a cost of £510 + vat.

This was proposed by Cllr Streule and seconded by Cllr Price.

### 4. Covenant Documents

It was **RESOLVED** by unanimous vote to purchase the covenant documents to a cost of £50.00.

This was proposed by Cllr Price and seconded by Cllr Wiles.

### 5. Information Commissioner

i. It was **RESOLVED** by unanimous vote to register with the Information Commissioner's Office (ICO).

This was proposed by Cllr Wiles and seconded by Cllr Richardson.

ii. It was **RESOLVED** by unanimous vote to a certificate at cost of £40.

This was proposed by Cllr Wiles and seconded by Cllr Richardson.

### 6. Cashbook

i. It was **RESOLVED** by unanimous vote to purchase the payments for the items listed on the March 2024 cashbook.

This was proposed by Cllr Wiles and seconded by Cllr Richardson.

ii. It was **RESOLVED** by unanimous vote to authorise the payments for the items listed on the March 2024 cashbook.

### March 2024 Cashbook

Date	Payee	Description	ex VAT	Vat	Total
12/03/2024	rCOH Ltd	Consultant Fee 15 hrs @ £125 per hr	£1,875.00	£375.00	£2,250.00
12/03/2024	Top Leaf Tree Service	Hedge Cutting	£510.00	£102.00	£612.00
05/03/2024	Islip Village Hall	Film Night - February	£32.00	£6.40	£38.40
12/03/2024	Martin Pauling	Burial Ground mowing and maintenance 21-22	£200.00	£0.00	£200.00

12/03/2024	Martin Pauling	Burial Ground mowing and maintenance 22-23	£200.00	£0.00	£200.00
12/03/2024	Martin Pauling	Burial Ground mowing and maintenance 23-24	£200.00	£0.00	£400.00
12/03/2024	Martin Pauling	Meadow maintenance 4 days @ £175	£200.00	£0.00	£700.00
12/03/2024	TBA	Covenant Docs	£50.00	£0.00	£50.00
14/03/2024	Clerk	Wages - March	£460.92	£0.00	£460.92
14/03/2024	ICO	Certificate	£40.00	£0.00	£40.00
				<b>Total</b>	<b>£4,951.32</b>

**080/23 Newsletter Article**

The points to be covered in the newsletter were **NOTED**.

**081/23 Items for the next agenda**

- Cllr S Miller – Sand bags.

The meeting closed at 21.10.

**SIGNED:** \_\_\_\_\_

Councillor: Nathan Wiles – Chairman