5th November 2026

Dear Councillor,

You are summoned to attend a meeting of Islip Parish Council on **Tuesday 10th November 2026** from 19.30 at Islip Village Hall.

Yours sincerely

E Kearney
Parish Clerk

AGENDA

1. **APOLOGIES.**
   To be received.
2. **PUBLIC PARTICIPATION**
   Members of the public can address the council on matters pertaining to an item on the agenda.
3. **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
   To receive any Declarations of Interest
4. **CO-OPTION**
   1. To consider the application from Kate Villers for co-option to fill a casual vacancy on the Council, and if agreed, to co-opt.
   2. To receive the Declaration of Acceptance of Office.
5. **MINUTES**
   To confirm as a true record the minutes of the meeting held on 13th October 2026.
6. **REPORTS**
   1. **Councillors**
      To receive updates from County, District and Parish Council portfolio holders:
      - Transport — Cllr Price
      - Planning & Village Hall — Cllr Richardson
      - Playground & Planning — Cllr Streule
      - Burial Ground & PC Properties — Cllr Smith
      - Flooding — Cllr Miller
   2. **Clerk**
      To provide an update
7. **CORRESPONDENCE IN**
   1. To note the response from the Ministry of Defence (DIO Safeguarding) regarding 25/02918/OUT.
   2. To note that letters to the Environment Agency and Cherwell District Council have been chased.
8. **PLANNING - 25/02918/OUT - OIL DEPOT DEVELOPMENT**
   1. To consider writing to Thames Water regarding sewerage capacity.
   2. To consider writing to Calum Miller MP regarding the testing and removal of material from the site, including PFAS.

9. **TRANSPORT – BUS SERVICE**
   To consider writing to the bus operator regarding the reliability of the new hospital bus route.

10. **DROPPED KERB – CONYGER CLOSE**
    To consider a resident's request for a dropped kerb between Conyger Close and the village, and if agreed, to write to Oxfordshire County Council.

11. **BURIAL GROUND**
    1. **Burial Ground Committee – Terms of Reference**
       To consider, and if agreed adopt, the terms of reference (to follow).
    2. **Burial Ground Email Address**
       To consider, and if agreed approve, a shared email address for the burial ground group. Budget heading: Website.

12. **WAR MEMORIAL – DEAD CHERRY TREE**
    To consider notifying Cherwell District Council of the removal of the dead cherry tree at the War Memorial (Conservation Area).

13. **PLAYGROUND – SPRINGIE HORSE**
    To consider the installation of the Springie Horse spares and, if required, a replacement baseplate (quotations to follow), possibly funded from the Playground earmarked reserve.

14. **PIZZA VAN – PARISH COUNCIL CAR PARK**
    To consider a request from Uggy's Pizza to trade from the car park up to twice a month (£25 per visit), and if agreed, to grant permission for a trial period to 31st March 2027, subject to an updated risk assessment and any insurer requirements.

15. **VILLAGE SHOP – MEMORIAL TO MARALYNN SMITH**
    To discuss the proposals received (minute 081/26(5)) and agree which councillor will prepare a single written proposal for the January meeting.

16. **FINANCIAL MATTERS**
    1. To note the finance report.
    2. To receive a budget update.
    3. To consider, and if agreed adopt, the Reserves Policy.
    4. To consider the draft 2027-28 budget.
    5. To consider and agree the precept for 2027-28.
    6. To agree payments of the November 2026 cashbook.
    7. To approve the 2026-27 national pay award for the Clerk, backdated to 1st April 2026.

17. **NEWSLETTER**
    To agree items for the parish newsletter.

18. **ITEMS FOR A FUTURE AGENDA**
    To note items for a future agenda (10 clear days' written notice required).

19. **Date of next meeting:**
    The next meeting of the Parish Council will be held on **Tuesday 12th January 2027 at 7.30pm.**

Residents wishing to raise an issue pertaining to an agenda item detailed above are invited to send it in writing to the Clerk at clerk@islipparishcouncil.gov.uk