6th October 2026

Dear Councillor,

You are summoned to attend a meeting of Islip Parish Council on **Tuesday 13th October 2026** from 19.30 at Islip Village Hall.

Yours sincerely

E Kearney
Parish Clerk

AGENDA

1. **APOLOGIES.**
   To be received.
2. **PUBLIC PARTICIPATION**
   Members of the public can address the council on matters pertaining to an item on the agenda.
3. **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
   To receive any Declarations of Interest
4. **MINUTES**
   To confirm as a true record the minutes of the meeting held on 8th September 2026.
5. **REPORTS**
   1. **Councillors**
      To receive an update from County, District and Parish Council portfolio holders:
      - Transport — Cllr Price
      - Planning & Village Hall — Cllr Richardson
      - Playground & Planning — Cllr Streule
      - Burial Ground & PC Properties — Cllr Smith
      - Flooding — Cllr Miller
   2. **Clerk**
      To provide an update
6. **PLANNING - 25/02918/OUT - OIL DEPOT DEVELOPMENT**
   1. To note the change of application status notified by Cherwell District Council on 5th October 2026.
   2. To consider a contribution of £300 to the Upper Heyford Community Group towards contamination testing and advice in the Islip area, in line with the Council's Financial Regulations. Funds to be taken from General Reserves.
   3. To consider and approve the revised letter to the Ministry of Defence (DIO Safeguarding) regarding the Weston-on-the-Green Airfield Safety Zone, as circulated.

7. **LANDSCAPING AND SMALL WORKS**
    1. **War Memorial – Verge and Footpath Clearance**
       To consider authorising a one-off clearance of debris from the footpath and verge forming the setting of the War Memorial, by the burial ground contractor, at a cost not exceeding £100, to be taken from the Land Maintenance & Small Works budget heading.
    2. **Confessor's Walk – Trip Hazard**To consider a resident's report of a trip hazard on the Confessor's Walk footpath between Mill Street and Church Lane, and to agree action to remove the broken edging and protruding timber stakes.
    3. **Confessor's Walk – Stile at the Weir**
       To consider the failed stile on the Confessor's Walk at the weir, at the junction of the Rivers Ray and Cherwell, and to agree to write to Thames Water requesting its repair or replacement with a gate.

8. **EAST WEST RAIL**
   To consider and approve the letter to East West Rail requesting a meeting when next on site in Islip, as circulated.

9. **DEFIBRILLATOR – VILLAGE HALL**
   To clarify the monthly status check procedure for the Village Hall defibrillator.

10. **BURIAL GROUND**
    To consider the purchase of a replacement oak tree for the Burial Ground at a cost of £189.00.

11. **HEDGE CUTTING**
    To consider an estimate from Top Leaf Tree Services for cutting the H1 and H2 mixed hedges at the Village Hall £600.00 plus VAT (£720.00).

12. **FINANCIAL MATTERS**
    1. To note the finance report.
    2. To receive a budget update.
    3. To agree payments of the October 2026 cashbook.
    4. To review and approve the effectiveness of the Internal Audit.

13. **ITEMS FOR NEXT AGENDA**
    - 2027-28 Draft Budget
    - Reserves Policy
    - Burial Ground Committee Set-up

14. **Date of next meeting:**
    The next meeting of the Parish Council will be held on **Tuesday 10th November 2026 at 7.30pm.**

Residents wishing to raise an issue pertaining to an agenda item detailed above are invited to send it in writing to the Clerk at clerk@islipparishcouncil.gov.uk