

MINUTES of Islip Parish Council Meeting

preceded by a meeting of the Expressway sub-group [see minute 80/19 2]

Islip Village Hall

Tuesday 9th April at 7.30pm

67/19 Present: Mr P Collins (Chairman), Mrs F Forbes, Mr D Price, Mr M Wilkinson (Clerk), Mr D Hughes (CDC)

68/19 Apologies: Mr M Brown, Mrs D Chapman, Ms N Richardson, Mr N Wiles

69/19 Minutes: the minutes of the meeting of Tuesday 12th March 2019 were approved and signed.

70/19 Matters arising which will not be raised under subsequent agenda items: none.

71/19 District and County Council Reports: Mr D Hughes (CDC) attended the meeting.

72/19 Changes in Members' interests and declarations of personal or prejudicial¹ interest: Chairman declared an interest in planning application 19/00450/F [see minute 79/19.1].

73/19 Administrative Matters: 1. Succession Planning: the Chairman reported on a discussion he had had with the Clerk. He advised the Council that he would like to demit office from January 2020, but that he would be happy to continue as a parish councillor. The Clerk proposed that he should contact Kidlington Parish Council in order to investigate the possibility of continuity planning, particularly with reference to the keeping of the Council's accounts; this was agreed.

3. Increase in dogbin charges: the Clerk reported that CDC dogbin collection charges are to rise at a rate above inflation in the new financial year.

74/19 Financial Matters: 1. Year-end accounts 2018-19: the Council accepted the draft summary of accounts presented by the Clerk, agreed that this form the basis of the accounts to be submitted for audit, and accepted that changes (including a late charge for the registration of the playing field) would affect the final accounts. The Clerk noted that the Mr Chris Rippon had agreed once again to conduct the internal audit of the accounts; the Council expressed its gratitude to Mr Rippon. 2. Grasscut costs 2018: the Sports Association had made its agreed contribution. 3. Annual subscriptions: the Council agreed to make the annual subscriptions due to all but community first Oxfordshire, as there appears to be significant overlap between the service offered and that used by the Council of the OALC. 4. Grant application: an application for grant had been received from the Otmoor Art Fair. The Council agreed to match the contributions received by a grant of £750.

75/19 Environment: 1. Flood Management Plan: nothing to report. 2. Spring Clean: the Chairman reported the Spring Clean starting at the Red Lion at 2pm on Saturday 23rd March had had a successful turn-out; the Council thanked all those taking part.

76/19 Communications: Islip Directory: Cllr Forbes reported that it is likely she will be able to update the Directory once on the Islip website.

77/19 Traffic, Highways and Footpaths: 1. Pavements/footpaths: the Clerk reported that at Mr Matthew Scott [of Strutt and Parker]'s request, he had passed the Millennium Walk permissive

¹ "one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest"

right of way through OCR software, so that it might be adapted to apply to the burial ground footpath along the Kidlington Road. Mr Scott assures the Clerk that he is expediting the application to the Church Commissioners [CC], and that the CC are highly likely to grant the permissive right of way Kidlington road to Mill Lane. The Clerk noted that the Council is responsible for the upkeep of the stock-proof fence along the current permissive right of way to the Ray weir; he is to write to the farmer to ask what action is required. 2. Speed limit enforcement: the Clerk reported that two more police-approved signs approved by the Council at some £150 had now been received. 3. Speed camera – operation and contributions to cost: Cllr Price noted that collaboration with a single other parish council now seemed the optimal plan. A Thames Valley policeman is to confirm the optimal sites for the operation of the camera. 4. Road closure for resurfacing: the Clerk reported that the B4027 through the village will be closed for resurfacing between 8pm and 6am from 24th to 28th.

78/19 PC Properties: 1. Playing Field: (i) Safety, etc: the Chairman reported that Trevor Stewart (who built the playground) is yet to review the work needed in order to confirm his earlier quotation, and then to proceed with the work. (ii) Registration with Land Registry: the Clerk reported that the playing field is now registered, and that the invoice from the Council's solicitors is a late charge on the 2018-19 accounts. 3. Swan Inn carpark – lease of electricity sub-station: the lease was subject to renewal in 2012. Scottish and Southern Power Distribution (SEPD) had offered £2K for a 40-year lease in March 2016, which had been accepted by the Council, but which had not been acted on. The Clerk is to proceed in this.

79/19 Planning: 1. Planning Applications: the Clerk reported the following planning application had been received:

Address	Application number/details	Decision
Ms K Grant, Church Key Cottage, The Walk	19/00165/LB Replace windows and back door.	CDC approved.
Village Hall Committee, Village Hall	19/00450/F New porch and double doors to Village Hall	No submission from Islip PC [as Chairman declared an interest, rendering the Council inquorate for this item].

80/19 Strategic Planning: 1. Church Commissioners meeting: the Chairman is to meet with Mr John Weir of the Church Commissioners in the Red Lion at 10.30 am, 24th May. 2. The Oxford/Cambridge Expressway Sub-group report: the Chairman reported that he continues to attend the meetings of various pressure groups, particularly that of Cllr David Kay (North Hinksey Parish Council). He had informed interested parties that the main worry for Islip was less the Expressway proper, but more the proposals (already made by the Church Commissioners) to develop the village, given its potential close proximity to the new route. Although at the village meeting it had more or less accepted that the Expressway would be built, there now appears to be a growing movement, particularly amongst Oxfordshire county councillors, for a rejection of the expressway. The Chairman proposed membership of the No Expressway Group. He is to meet the local MP, Mr John Howell, on 26th April at 11.30 am, and will raise the matter with him. Cllr Price noted that he is to be advised on Green Belt protection by neighbour Mr Paul Davenport, who has some expertise in the matter; the Council thanked Mr Davenport through Cllr Price. 3. Consultation: The Chairman noted that the Clerk had pursued the means by which the Expressway Action Group (a consortium of councils to the south of

Oxford) had gained a consultative rôle in the deliberations of the National Infrastructure Commission on the Oxford to Cambridge Growth Corridor project (the Expressway). However, this had proved unsatisfactory. The Clerk is to draft a follow-up enquiry, and to consult the Chairman when he has done this.

81/19 Village Hall: Cllr Chapman had reported to the Clerk that he is to contact the Chairman of the VH Committee to confirm that fitting can now go ahead.

82/19 Education: Cllr Forbes had nothing to report.

83/19 Health: Defibrillator: the Clerk reported that the defibrillator and cabinet had now been delivered. Mr Neil Brock had kindly offered to fit the equipment to the Village Hall, and connect to the VH electricity supply, at no charge to the village. Mr Brock was warmly thanked by the Council.

84/19 Security: nothing to report.

85/19 Action Points: nothing to report.

86/19 Date of the next meeting: the Parish Council will next meet (preceded by a short meeting of the Council's Oxford/Cambridge Expressway Group) on Tuesday 9th April 2019 at 7.30pm in the Village Hall.

87/19 The Meeting Closed at 8.45pm.

MINUTES of Islip Parish Council Meeting

preceded by a meeting of the Expressway sub-group [see minute 101/19/2]

Islip Village Hall

Tuesday 14th May at 7.30pm

I certify that these minutes are a true reflection
of the events that took

place
Collins

date: 11.6.19 signed: Dr P

88/19 Present: Mrs D Chapman, Mr P Collins (Chairman), Mrs F Forbes, Mr D Price,
Ms N Richardson, Mr N Wiles, Mr M Wilkinson (Clerk)

89/19 Apologies: Mr D Sames (OCC)

90/19 Minutes: the minutes of the meeting of Tuesday 9th April 2019 were approved and signed.

91/19 Matters arising which will not be raised under subsequent agenda items: none.

92/19 District and County Council Reports: not present.

93/19 Changes in Members' interests and declarations of personal or prejudicial¹ interest: none.

94/19 Administrative Matters: 1. Succession Planning: the Clerk proposed that he should contact Kidlington Parish Council in order to investigate the possibility of continuity planning, particularly with reference to the keeping of the Council's accounts; this was agreed.

95/19 Financial Matters: 1. Year-end accounts 2018-19: the Clerk read the internal audit report for 2018-19. Mr Rippon had kindly carried out the audit, but had waived absolutely any right to compensation of any kind. The Council expressed its gratitude to Mr Rippon. He had noted that if the Council were so minded, it might make a donation to the Village Hall. The Council decided to make a donation to the Village Hall of £30. The Clerk noted that Councillors had received copies of Financial Regulations; Standing Orders; Risk Register; and the Good Councillors Guide 2018: these were endorsed by the Council. Additional risks to be added to the Risk Register included the new burial ground and the field by the A34. The Council accepted the final draft summary of accounts presented by the Clerk: the Chairman was authorised to sign off the accounts. 2. Grant application: an application for grant had been received in re of rent for the Keep Fit Class for Less Mobile People for 10 weeks at £30 per week. – this in order to test the financial viability of the class. The Council agreed to make the grant. The Clerk noted that there is not an earmarked element in the budget for grants. The Chairman noted that the large balance accumulated in the accounts (despite last year's overspend) included £45K nominally earmarked for the replacement of the playground equipment. The Council agreed that the estimated 10-year life of the equipment is now possibly to be exceeded by perhaps a further ten years, and that it is likely that the village is likely to be

¹ "one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest"

able in the future to meet the costs of any replacement equipment - if necessary from scratch. The Clerk is to maintain a running total of grants made.

96/19 Environment: 1. Flood Management Plan: nothing to report. 2. Village Planters: the Council agreed that the Chairman and Councillor Chapman discuss the purchase, siting, planting, and maintenance of village planters. 3. Register of assets of community value: the Clerk is to investigate the registration of the Swan Inn and the Red Lion as assets of community value. Registration allows the village to match the asking price of any such asset should it come on the market.

97/19 Communications: Islip Directory: Cllr Forbes reported the Directory is on the website <https://www.islip.org.uk>. The date on the website is misleading, and is to be corrected. Councillor Forbes was thanked for her work on this.

98/19 Traffic, Highways and Footpaths: 1. Pavements/footpaths: the Clerk reported that at Mr Matthew Scott [of Strutt and Parker]'s had not updated the Clerk on the progress of the permissive right of way Kidlington road to Mill Lane since his email of 5th April. The farmer whose field borders the existing permissive right of way to the Ray weir has not responded to the Clerk's email noting that the Council is responsible for the upkeep of the stock-proof fence between his field and the right of way. The former difficulty is to be brought to the attention of the Church Commissioners at their meeting with the Chairman and the Clerk on Friday 24th May. 2. Speed limit enforcement: Councillor Price reported that the additional police approved signs delivered are in excess of the number ordered. Thames Valley Police had suggested the movement of the 20 mph speed limit up the hill on the Wheatley Road. This would cost of the order of some £2K. Cllr Price confirmed that this would allay the fears of those living across the bridge of leaving their properties given the speed of passing vehicles – particularly those vehicles leaving the village. It is likely that the level of demand will result in a petition to the Council. The Clerk noted that there are those in the village who resent both the reduced speed limit and the accumulating expenditure on the speed limit and the speed camera. The Council noted this, but is of the opinion that the improvement in the safety of pedestrians, particularly that of the elderly and of the children of the village, lies within its duty. It was noted that speeds of over 45mph had been recorded in the village, and that those exceeding speeds of over twice the speed limit will be subject to immediate prosecution rather than a warning letter. 3. Speed camera – operation and contributions to cost: Cllr Price asked the Council to agree collaboration with Weston-on-the-Green, on the basis of a one-third donation towards the cost of the equipment. This was agreed. The Clerk is to advise Cllr Price of an appropriate level of contribution. 4. Pedestrian/equestrian bridge: the Clerk reported that an email had been received (and circulated to the Council) from a villager objecting on safety grounds to the use of the bridge by pony and trap. The Clerk had contacted the highways authority which had confirmed that although Mill Lane is part of the highway, the bridge is, indeed, a bridleway only, so that use by pony and trap is not legitimate. Councillors who had met those driving a pony and trap had found them always to be courteous and considerate, and posing no danger. Furthermore, the matter is not one within the Council's jurisdiction. The Council decided to therefore to take no action. The complainant is to be advised that should he so wish, he might take up the matter with the Countryside Access Team at Oxfordshire County Council; he is to be asked kindly to notify the Council if he proposes to take any further action.

99/19 PC Properties: 1. Playing Field Safety, etc: the Chairman once more reported that Trevor Stewart (who built the playground) is yet to review the work needed in order to confirm his earlier quotation, and then to proceed with the work. He is to issue a further reminder, noting

that the work is outstanding, and that assistance will be sought elsewhere if Mr Stewart is unable to help. 2. Swan Inn carpark – lease of electricity sub-station: Cllr Richardson noted that £2K for a 40-year lease seemed generous on the Council’s part. The Clerk reported that lease, subject to renewal in 2012, had previously been at a peppercorn rent, and that Scottish and Southern Power Distribution (SEPD) had made its offer in March 2016, when it had been accepted by the Council, but not been acted on. The Clerk is to proceed in this. 3. Swan Inn carpark - use: the Clerk reported that the owner had approached the Council to ask whether any lessee might use the carpark in line with the lease between the owner and the Council. As an immediate turnaround had been required, the Clerk consulted the Chairman, who confirmed that the owner would continue to be responsible under the terms of the lease, but that any lessee of the Swan could use the carpark under his aegis.

100/19 Planning: 1. Planning Applications: Cllr Wiles guided the Council through the following applications:

Address	Application number/details	Decision
The Pound Mill Street Islip Kidlington OX5 2SZ	19/00752/F Replacing the existing concrete roof tiles with new natural slate tiles, together with necessary repairs to front dormer window.	No objection – neighbour’s comments if any to be taken into account.
Mr P Bell, 30 Bletchington Road Islip Kidlington OX5 2TQ	19/00635/F Form new vehicular and pedestrian access including highway crossover	No objection – neighbour’s comments if any to be taken into account.

101/19 Strategic Planning: 1. Church Commissioners meeting: the Chairman and the Clerk are to meet with Mr John Weir of the Church Commissioners in the Red Lion at 10.30 am, 24th May, to discuss the CC’s proposals for the extensive enlargement of the village – by some 3,000 dwellings. 2. The Oxford/Cambridge Expressway Sub-group report: the Chairman reported that he continues to attend the meetings of various pressure groups; that of Cllr David Kay (North Hinksey Parish Council) is re-established subsequent to the local elections. The Chairman, Cllr Richardson, and the Clerk met the local MP, Mr John Howell, on 26th April at 11.30 am. He confirmed that he is in favour of the A34 route as the new expressway. 3. Neighbourhood Planning: Mr Howell had introduced the idea of neighbourhood planning, and promotes it, although he admitted that developers now devise new means of defeating the objective of the system. He also confirmed that neighbourhood plans can, in certain cases, be set aside – especially in the event of the updating of local plans given precedence over them. Cllr Richardson is to consult Mr Paul Davenport of Middle Street, who has some expertise in the matter. It is likely that the Council will approach CDC with a proposal to designate the parish as its area of interest, and then to point to the likelihood that the Council would likely wish to approve the limited development of the old oil dump – a brownfield site in the Green Belt. If both elements are acceptable to CDC, then the Council is to consider the preparation of a Neighbourhood Plan, using funding made available for the purpose.

102/19 Village Hall: Cllr Chapman had reported to the Clerk that the Villager Hall Committee has given approval for the siting of the defibrillator on the front of the Village Hall, using an accessible mains feed (needed to maintain the charge of the defibrillator battery).

103/19 Education: Cllr Forbes had nothing to report.

104/19 Public Transport: lottery funding for bus: it was agreed that Cllr Richardson would pass the details to Cllr Forbes for investigation.

105/19 Health: Defibrillator: the Clerk reported that The Clerk confirmed that Mr Brock, the electrician, is to meet Mr Jackson, the Village Hall caretaker, to arrange the fitting.

106/19 Security: nothing to report.

107/19 Action Points: nothing to report.

108/19 Date of the next meeting: the Parish Council will next meet (preceded by a short meeting of the Council's Oxford/Cambridge Expressway Group) on Tuesday 11th June 2019 at 7.30pm in the Village Hall.

109/19 The Meeting Closed at 9.15pm.

MINUTES of Islip Parish Council Meeting

preceded by a meeting of the Expressway sub-group [see minute 122/19/2]

Islip Village Hall

Tuesday 11th June at 7.30pm

I certify that these minutes are a true reflection

of the events that took

place

date:

signed:

110/19 Present: Mr P Collins (Chairman), Mrs F Forbes, Mr D Price, Ms N Richardson, Mr M Wilkinson (Clerk)

111/19 Apologies: Mrs D Chapman, Mr N Wiles, Mr D Sames (OCC)

112/19 Minutes: the minutes of the meeting of Tuesday 14th May 2019 were approved and signed.

113/19 Matters arising which will not be raised under subsequent agenda items: none.

114/19 District and County Council Reports: not present. The Clerk had in circulating the agenda that the Council would be interested to hear the views of OCC and CDC on the Oxford/Cambridge Expressway, particularly as CDC has not yet debated the matter, Oxford City Council has come out against the Expressway, and the County Council is not unanimous in its support of the Expressway.

115/19 Changes in Members' interests and declarations of personal or prejudicial¹ interest: none.

116/19 Administrative Matters: 1. Succession Planning: the Clerk had made contact with Kidlington Parish Council in order to investigate the possibility of continuity planning, particularly with reference to the keeping of the Council's accounts. This is to be pursued once the finance officer at Kidlington has had time to settle in.

117/19 Financial Matters: 1. Year-end accounts 2018-19: the Clerk confirmed that the accounts had now been submitted to the external auditor.

118/19 Environment: 1. Flood Management Plan: nothing to report. 2. Village Planters: the Council confirmed its email approval of the purchase of planters and planting from Bunkers Hill Plant Nursery, who had been very helpful to the Council. The Council was pleased to thank all those who had volunteered to monitor the planters. 3. Register of assets of community value: the Council confirmed its approval of the registration of the Swan Inn and the Red Lion as assets of community value. It was noted that registration allows the village to match, if it so wishes, to match the asking price of any such asset should it come on the market. 4. River Ray: the Clerk had reported the extensive algal growth in the River Ray to the Environment Agency; the EA had informed that Clerk that the outlet downstream of which the algae proliferated was that of the Islip sewage works. The Clerk had asked whether the EA had the power to approach Thames water with a view to limiting the phosphate content of the water pumped into the Ray. It was noted that Jocelyne Bangham monitored the water quality; the Clerk is to contact her.

¹ "one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest"

119/19 Communications: the Clerk reported that should a commercial operation mount a local event, then he is minded to circulate the details on info4islip: the Council approved.

120/19 Traffic, Highways and Footpaths: 1. Pavements/footpaths: the Clerk reported that he had had nothing further from Mr Matthew Scott on the progress of the permissive right of way Kidlington road to Mill Lane. The difficulty was brought to the attention of the Church Commissioners at their meeting with the Chairman and the Clerk on Friday 24th May; the Church Commissioners asked that they be informed of any further significant delay. The Clerk had notified Mr Scott of this, and had noted, too, that the lead-time for quotations in order to carry out the work after the harvest is limited. 2. Speed limit enforcement: Councillor Price presented a petition signed by all residents living on the south side of Islip bridge that the 20 mph speed limit be moved up the hill on the Wheatley Road; the Council approved the resolution unanimously. This would cost of the order of some £2K. The Clerk was instructed to start the legal process. 3. Speed camera – operation and contributions to cost: the Clerk had informed Cllr Price of the appropriate level of contribution to the cost of the speed camera to be made by Weston-on-the-Green, amounting to approximately one third of the cost, £1,100. This was approved. 4. Pedestrian/equestrian bridge: the Clerk reported that Cllr Chapman had informed those using the equestrian/pedestrian bridge in a pony and trap that an objection had been received from a villager, but that the Council considered the matter to be outside its jurisdiction.

121/19 PC Properties: 1. Playing Field Safety, etc: the Chairman reported that Trevor Stewart had submitted a revised quotation for the work. The quotation was accepted; the Chairman is to commission the work. 2. Swan Inn carpark - lease: the Clerk reported that the owner of the Swan Inn, Oxford Sky Ltd, is keen to complete a lease observed since the purchase of the property from Greene King, but which appears not to have been completed. quondam Councillor Mr Jonathan Smith had been contacted about this, and had kindly contacted the solicitor who had acted for the Council in the matter. Mr Smith was thanked for his assistance. The Clerk is now in contact with the solicitor, who is to co-ordinate both the lease of the carpark and that of the electricity substation to SSE.

122/19 Planning: 1. Planning Applications: Cllr Wiles guided the Council through the following applications:

Address	Application number/details	Decision
Mr P Bell, 30 Bletchington Road Islip Kidlington OX5 2TQ	19/00635/F Form new vehicular and pedestrian access including highway crossover	Approved by CDC.

123/19 Strategic Planning: 1. Church Commissioners meeting: the Chairman, Cllr Brown, and the Clerk met with John Weir of the Church Commissioners in the Red Lion at 10.30 am, 24th May, to discuss the CC's proposals for the extensive enlargement of the village – by some 3,000 dwellings. The Chairman confirmed that the village is against such overwhelming overdevelopment, but that should the plans gain approval, the Council would work with the Church Commissioners on a proper basis. Mr Weir said that he is prepared to meet villagers, but that until and unless the proposal gained traction, any discussion would be hypothetical and so of limited usefulness. 2. The Oxford/Cambridge Expressway sub-group report: the Chairman reported that the Corridor Assessment Report (CAR) prepared by Highways England in 2018 had been subject, all 1,000 pages of it, to close analysis by Professor David Rogers of Hortoncum-Studley. The Chairman proposed that Professor Rogers and Barry Wood (Chair,

CDC) be invited to address the village about the Expressway. This was agreed. 3.

Neighbourhood

Planning: Cllr Richardson is to meet Christina Cherry of CDC 12th June to discuss the Council's possible proposal to designate the parish as its area of interest, and then to point to the likelihood that the Council would likely wish to approve the limited development of the old oil dump – a brownfield site in the Green Belt. If both elements are acceptable to CDC, then the Council is to consider the preparation of a Neighbourhood Plan, using funding made available for the purpose. Cllr Richardson is also to meet Diane Bohm the lead on the Neighbourhood Plan at Weston-on-the-Green parish council. Cllr Price noted that as Weston-on-the-Green started the NP process, it was only then that CDC was obliged to divulge any plans it had for the parish.

124/19 Village Hall: the Clerk reported that the defibrillator had been fixed to the front of the Village Hall. The Council thanked Mr Neil Brock for his work, and the Village Hall for its permission and access to a mains feed (needed to maintain the charge of the defibrillator battery). Cllr Forbes was thanked for having sourced the defibrillator: she is now to arrange for training.

125/19 Education: Cllr Forbes had nothing to report.

126/19 Public Transport: lottery funding for bus: Cllr Richardson had passed the details to Cllr Forbes for investigation. Cllr Forbes had discovered that Weston-on-the-Green has a minibus which can be hired at a very reasonable rate; the Council agreed that this be recommended to prospective users such as Dr South's School, and the Three Parishes Good Neighbour Scheme.

127/19 Health: see minute 124/19 above.

128/19 Security: nothing to report.

129/19 Action Points: the Chairman read through the action points for May, and noted those items outstanding.

130/19 Any other business: 1. Noticeboards: the Clerk noted that Mr Brian Nash had reluctantly resigned his duties in keeping the village notice boards. The Council thanked Mr Nash and his late wife Janet Nash for their years of service to the community. The Clerk is to stand in for Mr Nash for the time being; notices can be sent electronically to info4islip@gmail.com 2. Mill Lane status: the Clerk is to look into a notice reportedly erected in Mill Lane, part of the highway, saying "private land".

131/19 Date of the next meeting: the Parish Council will next meet (preceded by a short meeting of the Council's Oxford/Cambridge Expressway Group) on Tuesday 13th August 2019 at 7.30pm in the Village Hall.

132/19 The Meeting Closed at 9.15pm.

MINUTES of Islip Parish Council Meeting

preceded by a meeting of the Expressway sub-group [see minute 145/19/2]

Islip Village Hall

Tuesday 13th August at 7.30pm

I certify that these minutes are a true reflection
of the events that took place
date: 10th September 2019 signed: P. Collins

133. **Present:** Mrs D Chapman, Mr P Collins (Chairman), Mrs F Forbes, Mr D Price, Ms N Richardson, Mr M Wilkinson (Clerk)
134. **Apologies:** Mr N Wiles, Mr M Brown
135. **Minutes:** the minutes of the meeting of **Tuesday 11th June 2019** were approved and signed.
136. **Matters arising which will not be raised under subsequent agenda items:** none.
137. **District and County Council Reports:** not present. The Clerk noted that Cllr Sames (OCC) had expressed the view that the Council's public meeting on the expressway scheduled for 22nd August is premature, as not proposed route had yet been decided.
138. **Changes in Members' interests and declarations of personal or prejudicial interest:** none.
139. **Financial Matters:** nothing to report.
- 140. Environment: 1. Flood Management Plan:** nothing to report. **2. Village Planters:** the Chairman reported that congratulations had been received from many in the village. Cllr Chapman proposed a replanting as the current plants went over; she and the chairman are to make the appropriate arrangements. **3. Register of assets of community value:** the Clerk reported that the registration of the Swan Inn and the Red Lion as assets of community value had been unsuccessful given that most of the community activities which used to be enjoyed no longer persisted. The Clerk is to monitor the situation. **4. River Ray:** the Clerk reported that the Environment Agency had admitted that the phosphate content in the Ray 50% down to sewage treatment plant outflows, but that Weston-on-the-Green sewage treatment works were suspect. The Clerk was instructed to write again to the EA asking where the Weston-on-the-Green outlet entered the Ray, and why the photographic evidence presented had so far not been pursued. **4. Oxfordshire Way obstructions:** the Clerk had reported the obstructions at the Lynch and by the pedestrian bridge crossing of the railway north-east of the village. In respect of the former, a works order has been issued by Countryside OCC to clear the footpath.
141. **Communications:** the Chairman proposed that the latest Church Commissioners proposals for Greater Islip, including an additional 3,000 homes, is to be posted on the website; this was agreed. Cllr Forbes is to take this up.

142. Traffic, Highways and Footpaths: 1. Pavements/footpaths: the Clerk reported Mr Matthew Scott had suggested that the Council invite tenders for the Kidlington Road footpath pending the formal establishment of the permissive right of way. The Clerk explained that assistance would be useful in drawing up the specification for the path and fence. Cllr Chapman offered assistance; the Clerk is to consult her and Mr Chapman. **2. Speed limit zone:** Councillor Price clarified that the Clerk is to start the legal process of moving the 20 mph limit up the hill south of the Ray Bridge on the basis of correspondence now passed to the Clerk. **3. Speed camera – operation and contributions to cost:** Cllr Price passed the Clerk a cheque from Weston-on-the-Green in contribution to the cost of the speed camera, amounting to approximately one third of the cost, £1,100. The Council thanked Cllr Price.

143. PC Properties: 1. Playing Field Safety, etc: the Chairman reported that he is once again to follow up the Trevor Stewart quotation for the work. **2. Swan Inn carpark - lease:** the Clerk reported that the owner of the Swan Inn, Oxford Sky Ltd, wishes that the Council would negotiate the lease with his prospective tenant. The Clerk pointed out that the Council had always let the car-park to the owner of the Swan Inn (Morrell’s Brewery, Greene King), and never to their tenants. The Clerk was instructed to write to the PC’s solicitor noting this, and that the Council is not minded to change its position in this. **3. The Village Green, Lower Street:** the Clerk reported that villagers had asked whether the oak posts displaced at the edge of the Green are to be replaced. The Clerk is to write to Thames water to ensure that this is so.

144. Planning: 1. Planning Applications: the Clerk reported on the following applications:

Address	Application number/details	Decision
Mr P Bell, 30 Bletchington Road Islip Kidlington OX5 2TQ	19/00635/F Form new vehicular and pedestrian access including highway crossover	Approved by CDC.
J Ward, Builders Yard, High St	19/01285/CLUE certificate of lawful use – works constitute development under 17/00986/F	PC no objection – neighbours’ submissions to be taken into account.
N Price, 4 Mill Farm Barns Mill Street	19/00978/F Detached outbuilding to form garages and secure stores for residential use – Retrospective	Withdrawn.
The Pound Mill Street	19/00752/F Replacing the existing concrete roof tiles with new natural slate tiles	Approved by CDC.
6 Mill Street	19/01168/F Addition of a single storey rear extension, etc	PC no objection – neighbours’ submissions to be taken into account.

145. Strategic Planning: 1. Greater Islip – Church Commissioners’ plans: the Chairman proposed that [the CC’s proposals for the extensive enlargement of the village – by some 3,000 dwellings, be published on the website in advance of the public meeting to be held 22nd August on the expressway and the related CC plans; this was agreed.](#) **2. The Oxford/Cambridge**

Expressway sub-group report: the Chairman reported that the north-western villages consortium, which Islip had been invited to join, are opposed to the Expressway, but he felt that villagers might have a more nuanced view, particularly given the problems with the A34. It was agreed that those who attend the 22nd August meeting might provide a useful contribution, but it was noted that ultimately the Council must act in what it sees as the village's best interests. **3. Neighbourhood Planning:** Cllr Richardson reported on her most useful meeting with Christina Cherry of CDC 12th June. Ms Cherry confirmed that

- A Neighbourhood Plan would have to comply with current planning policy as set out in the Cherwell Local Plan.
- The plan currently states that no development can happen within the Green Belt apart from infilling, replacement of existing buildings and extensions within villages.
- Islip would not be able to put forward a site for housing development in its Neighbourhood Plan (including the Oil Dump site) as the whole village and surrounding area is within Green Belt.
- Neighbourhood Plans need to be reviewed and updated each time there is a change in Cherwell Planning Policy. Therefore any plan we do now will be out of date within 12 months. You advised that it may be prudent to wait until a decision has been on the Expressway route before starting a Neighbourhood Plan.
- Cherwell Planning Policy will have to respond to the new Oxfordshire Plan 2050, which is still being written and will also respond to the final Express Way route once decided.
- A Neighbourhood Plan is unlikely to protect Islip from large scale housing development in the future.
- Development in the Green Belt can only go ahead in exceptional circumstances through Local Plan reviews. Strategic plans would have to establish the need to change the Green Belt boundaries. All other options outside of the Green Belt would have to be looked at for meeting the housing need before this is accepted. Brownfield sites in the Green Belt would then be considered first.
- Islip should engage with the consultation on the Oxfordshire Plan 2050.

Cllr Richardson noted, and it was agreed, that we now have official confirmation from CDC that a Neighbourhood Plan would not be at all useful to the village – particularly at this time. It was decided that the Clerk should look into how it might contribute to the Oxfordshire Plan 2050.

146. **Network Rail /Chiltern Railways: 1. Access to track at Kidlington Road bridge:** the Clerk reported that the ball is in NR's court. **2. Re-planting hedge:** the Clerk reported that Jocelyne Bangham had reduced her rôle in the Islip Conservation and Wildlife Group, and that Emily Cohen had taken up various matters in which ICWG had an ongoing interest. The Clerk had confirmed that the Council approved of the hedging on the playing field, and that Network Rail are understood to be prepared to fund this.

147. **Village Hall: 1. Function and funding:** Cllr Chapman reported on a recent meeting of the Village Hall Committee. It was noted that evening functions at the Hall had limits placed upon them, but that these limits appeared not always to be observed, sometimes causing problems - particularly to close neighbours. There had again, recently, been problems of late-night noise both

from the VH (beyond the time-limits set by the VH terms), and the VH car park, and even in the streets of the village beyond the VH; it was noted, however, that the jurisdiction of the VH Committee could hardly be expected to extend out into the public highway, but also that those responsible were in the village only to attend the VH. The VH Committee is understood to be addressing those matters raised with the Parish Council, and that there might be significant financial considerations: assistance might be sought from the Council. A general discussion on the rôle of the Village Hall, the village shop, and that of the Parish Council in supporting village amenities developed. It was agreed that the Chairman should contact the shop and the Village Hall to enquire of them what they considered to be their objectives and financial constraints, so that the Council might properly consider its own rôle, given, particularly, its own financial position. **2. Full fibre broadband:** OCC had asked the Clerk to name premises in the village which hosted social activities, such that it might bid to DCMS for full fibre broadband to the premises. The Clerk put forward the Village Hall and Dr South's School, both of which were accepted. The headmaster of the School had thanked the Council.

148. **Education:** Cllr Forbes had nothing to report.

149. **Public Transport:** nothing to report.

150. **Health: 1. Defibrillator training:** Cllr Forbes reported that the training in the use of the defibrillator is in hand.

151. **Security:** nothing to report.

152. **Any other business:** none.

153. **Date of the next meeting:** the Parish Council will next meet (preceded by a short meeting of the Council's Oxford/Cambridge Expressway Group) on **Tuesday 10th September 2019** at 7.30pm in the Village Hall.

154. The Meeting Closed at 9.15pm.

I certify that these minutes are a true reflection
of the events that took place
date: signed:

155/19 Present: Mr M Brown, Mrs D Chapman, Mr P Collins (Chairman), Mrs F Forbes, Mr D Price, Ms N Richardson, Mr N Wiles

156/19 Apologies: Mr M Wilkinson (Clerk)

157/19 Minutes: the minutes of the meeting of Tuesday 13th August 2019 were approved and signed.

158/19 Matters arising which will not be raised under subsequent agenda items: none.

159/19 District and County Council Reports: none.

160/19 Changes in Members' interests and declarations of personal or prejudicial¹ interest: none.

161/19 Administrative matters: Succession Planning: the Chairman reminded the Council that he is to step down at Christmas, and that any councillor interested in the rôle, or prepared to make a suggestion, might like to contact him informally; he is to continue as a member of the Council. The Clerk is to stay with the Council for the foreseeable future, but is to contact a potential successor as a matter of prudence, to discuss availability, willingness, etc.

162/19 Financial Matters: an application for a grant of £500 towards the cost of printing a booklet on the recent St Nicholas Church exhibition about the village and the Second World War was approved.

163/19 Environment: 1. Flood Management Plan: nothing to report. 2. River Ray: the Clerk had written again to the EA asking where the Weston-on-the-Green outlet entered the Ray, and why the photographic evidence presented had so far not been pursued.

164/19 Traffic, Highways, and Footpaths: 1. Pavements/footpaths: the Clerk had consulted Cllr and Mr Chapman on the specification for the path and fence; the Council thanked them both for their assistance in this. Messrs Henman have agreed that the Council may access the field, *via* the hedge openings only, and can store materials in the field by the old railway crossing in Mill Lane. The PC may instead wish to store materials in the new burial ground car park. Quotations have been received by the Clerk, and are to be considered shortly by the Chairman. 2. Speed limit zone: the Clerk has started the legal process of moving the 20 mph limit up the hill south of the Ray Bridge, asking first for confirmation that the quoted £2.6K is the total cost. 3. Speed camera – operation and contributions to cost: Cllr Price reported that the speed camera had been damaged, but that the supplier, Unipar Services, had collected, repaired, and returned the repaired camera free of charge; the Clerk is to write a letter of thanks to Unipar. Cllrs Forbes and the Chairman agreed to be trained in the use of the camera. 4. Junction of North Street and Middle Street: the Clerk was instructed to write to OCC to discover whether a

¹“one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member’s judgement of the public interest”

solution can be found to the problem of the visibility from North Street of traffic passing towards Charlton-on-Otmoor. 5. Pedestrian/equestrian bridge: the Chairman reported that the graffiti on the bridge had been reported first to *fixmystreet*, and then to those responsible, Network Rail.

165/19 PC Properties: 1. Playing Field a. Safety, etc: the Chairman reported that ROSPA had reported damage to several of the beams supporting items of equipment which has been disabled. Trevor Stewart had assisted in this, and reported that he is to carry out the work once certain equipment becomes available to him. Mr Stewart is to be asked to protect the bases of the beams from the use of strimmers. A note on the repairs due is to be prepared and posted by Cllr Forbes. b. Graffiti: It was reported that graffiti, in the same light blue paint as had been used on the pedestrian/equestrian bridge, had appeared on the basketball hoop. The Chairman asked that villagers be on the lookout for anyone seen carrying paint spray cans in the village. c. Water supply to the cricket square: Messrs Neil Brock and Lee Chapman have offered to install a water supply to the cricket square; the Council agreed to permit the necessary works. 2. Swan Inn carpark lease: the Clerk had written to the PC’s solicitor noting that the Council had always let the car-park to the owner of the Swan Inn (Morrell’s Brewery, Greene King), and never to their tenants, and that the Council is not minded to change its position in this. The Clerk had now learned from the Council’s solicitors that the lease *was* signed originally, and just needs to be registered: he has asked for a copy of the signed document. 3. The Village Green, Lower Street: the Clerk reported that villagers had asked whether the oak posts displaced at the edge of the Green are to be replaced. The Clerk is to write to Thames Water to ensure that this is so. Cllr Price pointed out that TW had used the Swan car park to store equipment during the laying of the water main in Lower street, and asked whether permission had been sought or compensation paid. The Clerk is to make enquiry of TW.

166/19 Planning: 1. Planning Applications: the Clerk reported on the following applications:

Address	Application number/details	Decision
Hillside Wheatley Road Islip OX5 2TF	19/01648/CLUE Certificate of Lawfulness of Existing Use as a private garden ancillary to the enjoyment of a dwellinghouse. Erection of outbuilding used ancillary to the enjoyment of the dwellinghouse	CDC Pending (Case Officer Assigned)
6 Mill Street	19/01168/F Addition of a single storey rear extension, etc	PC no objection – neighbours’ submissions to be taken into account.

It was reported that in the case of a *Certificate of Lawfulness of Existing Use* no details are available to the public. The Clerk is to investigate.

167/19 Strategic Planning: 1. Greater Islip – Church Commissioners’ plans: the Chairman reported that a villager with previous CoE connections had contacted the Archbishop of Canterbury, but that he had been informed that the CoE maintains an arm’s length relationship with the CC. [The Chairman noted that the housing proposal appears to be a matter for Islip only, so the Council might wish to support a letter to John Howell, MP, the appropriate quarters of the CoE, etc. This was agreed, together with the suggestion that the proposed twitter feed \(see minute 167/19 2\) be extended to include the housing proposal, referenced to the CC and the CoE. It](#)

[was noted that the Expressway would doubtless facilitate the proposed development.](#) 2. The Oxford/Cambridge Expressway sub-group report: the Chairman reported on the 22nd August meeting on the Expressway and the Church Commissioners' plan for 3,000 houses around Islip. The meeting was attended by some 120 people, though not all were from Islip. The Chairman made a presentation about the Church Commissioner's plans, and linked these to the Expressway. Professor David Rogers' presentation included the intention to double the population of Oxfordshire by building one million homes along a 100 km (or 65 mile) route. He noted that the current route from Folkestone (England's largest container port) to Southampton (England's busiest port) currently uses the M25 around London, but that the Cambridge/Oxford link would provide a preferable route for a huge volume of freight transport. Both presentations are accessible *via* the village website.

The Chairman had taken indicative votes, which proved supportive, on whether to join groups objecting to the Expressway plans, and whether posters should be posted at the exits of the village. The Chairman had prepared a note of the meeting to be put on the website, the possibilities of action to be circulated to villagers *via* info4islip and leaflet, subject to the approval of the Council, together with draft letters to local MPs, Ministry of Transport, local councillors, CDC planning, etc [Councillors have since approved]. The groups joined are the *Northern And Western Parishes Expressway Group*, the *No Expressway Alliance (Friends Of The Earth)*, Professor Rogers' *No Expressway Group*. Cllr Wiles proposed a twitter feed to raise the profile of the village's objections, and to link this to John Howell, MP; it was agreed that Cllr Wiles is to meet the Clerk to discuss.

168/19 Network Rail /Chiltern Railways: 1. Right of way and re-planting playing field hedge: Cllr Wiles is to verify the current position in discussion with the Clerk.

169/19 Village Hall: 1. Function and funding: Cllr Chapman reported that there is now a vacancy for a booking clerk at the Village Hall. The Village Hall Committee is in the meantime reviewing its letting arrangements. As agreed at the Council's meeting of 13th August, the Chairman had contacted the Village Hall and the village shop, in order to assist in the Council's consideration its rôle in supporting village amenities. The Chairman and the Clerk met Lindsay Stead of the shop, and hopes shortly to meet a representative of the Village Hall. 2. Nuisance levels: Cllr Chapman reported that the VH had taken steps to reduce the noise levels at VH functions, first of all by fixing closed the windows on the north side of the Hall; residents had reported decreased noise levels as a result. The Chairman noted that should the Council at any stage wish to discuss the relationship between the Council and the Village Hall (particularly the financial relationship), the Chairman would step outside to avoid any possible imputation of personal interest. Cllr Forbes pointed out that all villagers are free to attend Council meetings, and could so monitor the Council's activities in this and in other matters. 3. Building reconfiguration: Cllr Chapman reported that the VH plans to convert the entrance to the south side of the VH into an attractive main entrance; Cllr Richardson has agreed to draw up plans.

170/19 Education: Cllr Forbes had nothing to report.

171/19 Health: 1. Defibrillator training: Cllr Forbes reported that training for villagers in the use of the defibrillator is to be advertised and then arranged. The Council agreed that a Saturday numbers be set at thirty. It was reported that a councillor and ex-mayor at Wilton Town Council had this month been saved by the defibrillator he had campaigned to install.

172/19 Security: 1. Dangerous activity on the Playing Field: the Chairman reported that a bow and arrow had been used on the playing field; the archery-quality arrow had caused damage to property. The Chairman had advised his informant to report the matter to the police. Villagers are warned to be vigilant, and to contact the Clerk in the case of anyone's carrying

what is in fact a potentially dangerous weapon in the village, and which under no circumstances should be fired on the playing field.

173/19 Any other business: 1. Community links to police: leaflets were presented by a representative of Weston-on-the-Green about the Kidlington and District Police Forum, encouraging local representation and involvement – perhaps of the Neighbourhood Watch – at quarterly meetings at TVP HQ quarterly. A leaflet is to be passed to Mrs Tuffrey of the Neighbourhood Watch.

174/19 Date of the next meeting: the Parish Council will next meet (preceded by a short meeting of the Council's Oxford/Cambridge Expressway Group) on Tuesday 8th October 2019 at 7.30pm in the Village Hall.

175/19 The Meeting Closed at 9.02pm.

MINUTES of Islip Parish Council Meeting

preceded by a meeting of the Church Commissioners and Expressway sub-group [see minute 187/19 below]

Islip Village Hall

Tuesday 8th October 2019 at 7.30pm

I certify that these minutes are a true reflection
of the events that took place
date: signed:

175/19 Present: Mrs D Chapman, Mrs F Forbes (Acting Chairman), Mr D Price, Ms N Richardson, Mr N Wiles, Mr M Wilkinson (Clerk)

176/19 Apologies: Mr M Brown, Dr P Collins

177/19 Minutes: the minutes of the meeting of **Tuesday 10th September 2019** were approved and signed.

178/19 Matters arising which will not be raised under subsequent agenda items: none.

179/19 District and County Council Reports: none.

180/19 Changes in Members' interests and declarations of personal or prejudicial¹ interest:
none.

181/19 Administrative matters: Succession Planning: Cllr Collins reminded the Council [*via* the Clerk] that he is to step down at Christmas, and that any Councillor interested in the rôle, or prepared to make a suggestion, might like to contact him informally; he is to continue as a member of the Council. The Clerk noted that in the past he had held briefing meetings with new chairmen - in order to provide historical background, guidance on procedure, etc - and that he would be pleased to do so for any new chairman; he also noted that the chairman and councillors' rôles can be (and had previously) been varied, and that a new chairman would, with the Council's agreement, be perfectly entitled to act as co-ordinator to the Council.

182/19 Financial Matters: 1. Financial statement and forecast: the Council received the financial statement to 30.9.19, and the current forecast for the financial year. The Clerk noted that the main variation from the budget was the increased commitment to grass-cutting in the village, and that this might be reviewed at the time of the budget for 2020-21. **2. Toddlers Group:** the Council looked favourably on the bid for a contribution to the costs of hiring the Village Hall from 1 January 2020, but noted that discussions with the village shop and the village hall are ongoing as part of the Council's review of its position *re* the provision of village amenities. Councillor Collins is yet to meet with the Village Hall.

183/19 Environment: 1. Flood Management Plan: nothing to report. **2. River Ray:** the Clerk is to remind the EA asking where the Weston-on-the-Green outlet enters the Ray, and why the photographic evidence presented of algal growth had so far not been pursued.

184/19 Traffic, Highways, and Footpaths: 1. Pavements/footpaths: the Council considered the three quotations received against the specification for the proposed path and fence along the Kidlington Road, and selected the bid from Mr Roger Simmonds. The Clerk is to inform those bidding of the outcome. The Council thanked Mr Chapman for his earlier advice in the matter.

¹"one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest"

The Clerk noted that the Oxfordshire Rights of Way had informed him that the obstruction of the Oxfordshire Way at the Lynch and at the railway crossing north-east of the village have been cleared. **2. Speed limit zone:** the Clerk is to remind OCC of his request for confirmation that the quoted £2.6K is the total cost. **3. Speed camera – operation and contributions to cost:** Cllr Price advised the Council to reimburse the contribution received from a villager from Weston-on-the-Green, and that the parish council of Weston-on-the-Green is to make an equivalent contribution. He reported that each session of use of the camera demands some two hours' work by two people in converting the data into a form acceptable to TVP, although TVP's involvement seems to vary from place to place within its boundaries. Cllr Price is to write to TVP enquiring whether this is equitable, and requesting the formal allocation of a successor to the Council's previous liaison officer. **4. Pedestrian/equestrian bridge:** the Clerk reported that the graffiti on the bridge had been obliterated by Network Rail using white spray paint. **5. Ray Bridge:** the Clerk is to enquire of OCC as to the current situation regarding the bridge. **6. Planters:** Cllr Chapman is to arrange with Cllr Collins the replanting of the planters. The Clerk is to arrange for the paving under the planters (excluding that on the Wheatley Road) to be cleared of weeds.

185/19 PC Properties: **1. Playing Field:** Cllr Collins reported that ROSPA had reported damage to several of the beams supporting items of playground equipment, which have now been disabled. Trevor Stewart has yet to start repair work. **2. Swan Inn carpark lease:** the Clerk has received a copy of the signed document; the invoice due is now to be issued to the owner of the Swan Inn. **3. The Village Green, Lower Street:** the Clerk had written to Thames Water to ask whether the oak posts displaced during work on Lower Street (at the edge of the Village Green) are to be replaced. Thames Water had replied that the Church Commissioners were responsible for any damage at the western end of the Green, as they had carried out tree work there, and that an unknown builder was responsible for any damage at the eastern end of the Green. The Clerk had received a positive response from the Church Commissioners and from those responsible for the building work. The response from Thames Water on their share of the damage, and the use of the Swan car park to store equipment during the laying of the water main in Lower street, is outstanding. The Clerk is to follow this up.

186/19 Planning: **1. Planning Applications:** the Clerk reported on the following applications:

Address	Application number/details	Decision
Hillside Wheatley Road Islip OX5 2TF	19/01648/CLUE Certificate of Lawfulness of Existing Use as a private garden ancillary to the enjoyment of a dwellinghouse. Erection of outbuilding used ancillary to the enjoyment of the dwellinghouse	CDC granted
6 Mill Street	19/01168/F Addition of a single storey rear extension, etc	PC no objection – neighbours' submissions to be taken into account.
Lyndhurst 5, Mill Street	19/02041/F 1 st floor rear extension with new pitched roof over existing single storey rear extension	PC no objection – neighbours' submissions to be taken into account.
Ray Cottage Mill Street	19/02008/F single storey rear extension with rooflights and glass canopy to main house; proposed glazing and raised roof height of existing outbuilding	PC no objection – neighbours' submissions to be taken into account.
Greengage Barn Mill Street	19/01266/F RETROSPECTIVE: re-roofing main barn; installation rooflights in outbuilding; erection of garden shed	PC no objection – neighbours' submissions to be taken into account.

2. CLUE: The Clerk reported that in the case of a *Certificate of Lawfulness of Existing Use* details of any building work appear not to be available to the public, unless the CLUE is in reference to a prior application for planning permission. It appears that a CLUE is available if it is demonstrated that such building work is long-established. Cllr Richardson, in response to a question from the Clerk, advised the Council that a demonstration of compliance with building regulations (depth of any footings, connection to mains sewage, etc) usually becomes a requirement only at the point of sale of any property.

187/19 Strategic Planning: 1. Greater Islip – Church Commissioners' and the

Oxford/Cambridge Expressway sub-group report: Cllr Collins reported *via* the Clerk that the Church Commissioners have written back explaining their point of view regarding the utility of Islip land to help the *Growth Arc* objectives. They also re-iterated their view that Cherwell, not OCC, will be the authority charged with approving their plan; this *via* the Cherwell Local Plan which should follow on from the joint statutory spatial plan (JSSP), known as the Oxfordshire Plan 2050. In short, if the JSSP identifies land around Islip as being an area likely to support sustainable growth, it will be for Cherwell to decide through their Local Plan how the housing, employment and infrastructure should be delivered in Cherwell and whether the land around Islip is needed or not. This means the Council should focus its attention on Cherwell and the JSSP process; this *via* joining the consultation process on JSSP, and *via* lobbying Cherwell. To that end, Cllr Collins has arranged to meet Cherwell's new Assistant Director of Planning - David Peckford - on 6th November to discuss what Islip might do as a community, and hopefully get a steer on Cherwell's plans longer-term for Islip.

Cllr Collins also reported (*via* the Clerk) that the Council had joined groups objecting to the Expressway plans, and that posters had been posted at the exits of the village. A note of the meeting of 22nd August meeting - on the Expressway and the Church Commissioners' plan for 3,000 houses around Islip - had been put on the website. Letters to local MPs, Ministry of Transport, local councillors, CDC planning, etc, had been sent: only Tim Hallchurch had responded positively. Cllr Collins is to pursue those who had not responded. Cllr Wiles is to meet the Clerk to discuss a proposed twitter feed to raise the profile of the village's objections, and to link this to John Howell, MP.

Cllr Collins reported that the possibility of a *Fight the Church Commissioners Housing Plans Group* within the village might be based on a small group taking shape (Calum Miller, Richard Venables, Mr and Mrs Mountford), but that the Council might wish this extended so as to be more representative of the whole village - by its incorporation, perhaps, as a sub-Group of the Parish Council. The Council supported this and Cllr Collins' other suggestions for the group – subject, of course, to the group's amenability to those suggestions.

2. Oil Dump Site: Cllr Collins has arranged to meet with Hugo Llewellyn, the owner of the Old Oil Dump Site, to find out what his plans are for his site, and to see if the Council can continue to work together. **3. Lobby Group as stakeholder:** Cllr Collins has written to a planning/environmental lawyer (suggested by Helen Mountfield, QC) regarding the Church Commissioners plans. He is awaiting a response, and hopefully a conversation about what legal action might be taken against the inherent conflict of interest in the corridor selection process (by having one lobby group included as a stakeholder but not others). Councillors suggested that the profile of the campaign might be raised by at some stage contacting local radio and television.

188/19 Network Rail /Chiltern Railways: 1. Right of way and re-planting playing field hedge: Cllr Wiles is to verify the current position in discussion with the Clerk.

189/19 Village Hall: Function and funding: Cllr Chapman reported that the Village Hall Committee continues to review its letting arrangements. Cllr Collins hopes shortly to meet with a representative of the Village Hall. Subsequent to this, and the meeting already held with the Village Shop, the Council should be in a position to review its rôle in the provision of village amenities.

190/19 Education: Cllr Richardson reported that those parents of children at Dr South's from outside the village seemed unaware of the Expressway proposal. The Headmaster of Dr South's is happy for the Council to leave leaflets at the School guiding parents to the website of the *No Expressway Group* as being the most authoritative and complete source of information on the Expressway.

191/19 Health: 1. Defibrillator training: the Acting Chairman reported that training for villagers in the use of the defibrillator is to be advertised and then arranged. The Council agreed that this be arranged for a Saturday, and that numbers be set at thirty.

192/19 Security: 1. Dangerous activity on the Playing Field: the Acting Chairman reminded the Council that a bow and arrow had been used on the playing field; the archery-quality arrow had caused damage to property. She feared that the warning to villagers to be vigilant might not have reached all villagers. A notice is to be posted on the village notice-boards, and in the *Three Parishes Magazine* to the effect that villagers are warned to be vigilant, and should contact the Clerk in the case of anyone's carrying what is in fact a potentially dangerous weapon in the village, and which under no circumstances should be fired on the playing field.

193/19 Any other business: **1. Community links to police:** the Acting Chairman is to look into the operation of the Islip Neighbourhood Watch, including the possibility of electronic communications, and asked that a volunteer be sought to cover the Kidlington Road. [Anyone interested might contact the Clerk at clerkislippe@hotmail.co.uk] **2. Greening:** Cllr Price suggested that the Council might wish to support the environmental movement in the planting of trees, and looked forward to the Clerk's receiving suggestions as to where this might be done.

194/19 Date of the next meeting: the Parish Council will next meet (preceded by a short meeting of the Council's *Church Commissioners and Oxford/Cambridge Expressway Group*) on **Tuesday 12th November 2019** at 7.30pm in the Village Hall.

195/19 The Meeting Closed at 9.15pm.

MINUTES of Islip Parish Council Meeting

preceded by a meeting of the Church Commissioners and Expressway sub-group [see minute 187/19 below]

Islip Village Hall

Tuesday 12th November 2019 at 7.30pm

I certify that these minutes are a true reflection
of the events that took place

date: signed:

196. **Present:** Mr M Brown, Mrs D Chapman, Dr P Collins (Chairman), Mrs F Forbes, Mr N Wiles, Mr M Wilkinson (Clerk)

197. **Apologies:** Ms N Richardson, Mr D Price, Mr D Hughes (CDC), Mr D Sames (OCC)

198. **Minutes:** the minutes of the meeting of **Tuesday 8th October 2019** were approved and signed.

199. **Matters arising which will not be raised under subsequent agenda items:** none.

200. **District and County Council Reports:** none.

201. **Changes in Members' interests and declarations of personal or prejudicial interest:** none.

202. **Administrative matters - succession planning:** the Chairman announced that Cllr N Wiles was willing to take on the chairmanship from January 2020; this was welcomed and approved unanimously by the Council. The Council thanked the Chairman for the service he had given to the Council and the village. The Clerk confirmed that he would be more than happy to hold briefing meetings with the new Chairman - in order to provide historical background, guidance on procedure, etc, as required.

203. **Financial Matters: 1. Clerk's bonus:** the Clerk left the meeting for the discussion. The Chairman confirmed that the Council had agreed unanimously that the Clerk's discretionary bonus be paid in full as budgeted. The Clerk thanked the Council. **2. Grant application:** the Council confirmed unanimously that a grant be made to the *Good Neighbour Scheme* up to £150 on the basis that some form of account be presented.

204. **Environment: 1. Flood Management Plan:** the Chairman noted permission to park in the Village Hall car park is to be sought for those affected by any future flooding. **2. Planters:** Cllr Chapman reported that the planters had been appropriately replanted. The Clerk reported that he had commissioned the clean-up of vegetation growing at the base of three of the planters. **3. River Ray:** the Clerk reported that he had spoken to the EA; the Weston-on-the-Green sewage treatment plant outlet enters the Ray via a ditch upstream of the source of pollution. The photographic

evidence presented of algal growth presented by the Clerk is to be reviewed by the EA's biologist, in order to identify the likely nutrient forming part of the Islip sewage treatment plant outlet. **4. Dogs on the playing field:** the Clerk reported that a villager had informed him that dogs were being allowed to run free on the playing field, particularly early in the morning. The Council agreed that the Clerk should ask Cherwell District Council's dog-warden to visit. CDC's website notes:

Dog fouling and the law

If you allow a dog in your charge to foul any area to which the public has access you are committing an offence. The penalty for not clearing up dog fouling can be up to £1000 if the case is dealt with by the magistrates courts, or £50 if the owner is given a fixed penalty notice.

Town councils or parish councils provide bins in parks and other public areas for the use of dog owners. We are responsible for monitoring dog fouling, the issue of fixed penalty notices and for initiating court proceedings against offenders.

205. **Communications:** the Chairman reported for the record that the Clerk had conferred with him about a letter of complaint addressed to the Clerk. The Clerk had reported that the complaint actually referred to the Clerk's own behaviour, but not to any action taken in his official capacity. It had been agreed that the Clerk should reply *as the Clerk*, having been so addressed, making clear that at the time in question he had not been acting in his official capacity, and responding to the points raised as set out in the draft provided to the Chairman and approved by him.

206. **Traffic, Highways, and Footpaths:**

1. Pavements/footpaths: a. footpath inside the hedge on the Kidlington Road: the Clerk reported that the work had started on the footpath inside the hedge on the Kidlington Road, and that he had visited the site several times during the work. He reported that he had received a complaint from the occupant of property on Mill Lane about the state of Mill Lane. He had informed the complainant that the contractor had confirmed that the road is cleared after each day's work, and that OCC had visited the site and found the road clearance satisfactory; the Clerk had confirmed that OCC is the highways authority. Cllr Chapman noted that the verge in Mill Lane was now in a poor state. The Clerk confirmed that it is the intention of the contractor to rake and re-seed the verge on the completion of the work. The Council was commended from the floor for having managed what the village had been trying to achieve for many years.

b. Oxfordshire Way: it was noted from the floor that to cross the B4027 using the approved route and stile by the Parish Council allotments was dangerous, both because of the speed of traffic coming down the Wheatley Road, and because the exit is on a blind spot. [As he had informed the Countryside Access Officer of OCC in a different context – that of the stile in disrepair by the entrance to the private allotments], the Clerk noted that like most villagers, he left the Council allotments by Collice Street, and crossed to the pavement on the other side of the B4027 before rejoining the footpath by the private allotments. The Chairman noted that the Council is in negotiations about the speed limit on the Wheatley Road, and is to consider whether any improvement in the sight-line can be managed.

2. Speed limit zone: the proposed extension of the 20mph zone up the Wheatley Road was strongly supported from the floor. The Clerk reported that the cost of progressing a TRO has risen to £3,120 from the original £2.6K. The total cost is awaited from OCC. The Council agreed unanimously to meet the cost of the TRO, together with any ancillary costs up to an anticipated £3.5K or so.

3. Speed camera – operation and contributions to cost: the Clerk reported that the Council had reimbursed the contribution received from a villager from Weston-on-the-Green, and that the parish council of Weston-on-the-Green had made an equivalent contribution.

4. Ray Bridge: the Clerk had asked OCC about the current

situation regarding the bridge; a reply is expected shortly. **5. Planters:** Cllr Chapman had arranged with The Chairman the replanting of the planters. The Clerk has arranged for the paving under the planters (excluding that on the Wheatley Road) to be cleared of weeds. **6. Mill Street obstruction:** Cllr Chapman reported that CDC's refuse lorries could not navigate Mill Street because of works being carried out there. It was confirmed that no-one had reported a failure to collect refuse.

207. **PC Properties: 1. Playing Field:** The Chairman reported Trevor Stewart has yet to start repair work. **2. a. Swan Inn carpark lease:** the Clerk reported that the invoice due has now been issued to the owner of the Swan Inn. **b. Electricity sub-station lease:** the Clerk reported that he is in communication with the solicitors about this. **3. The Village Green, Lower Street:** the Clerk reported that Thames Water had agreed to replace the posts displaced by TW during work on Lower Street (at the edge of the Village Green); the builder responsible for the damage at the eastern end of the Green is to reinstate the land and the posts there; the Church Commissioners are to meet the costs of restoration of the posts by the Swan car-park. The Clerk has commissioned this latter work.

208. **Planning: 1. Planning Applications:** the Clerk reported on the following applications:

Address	Application number/details	Decision
6 Mill Street	19/01168/F Addition of a single storey rear extension, etc	CDC approved

209. **Strategic Planning: 1. Greater Islip – Church Commissioners’ and the Oxford/Cambridge Expressway sub-group report:** The Chairman reported that a group of interested villagers has been invited to attend future pre-meetings of the Council. The Chairman had met Cherwell's new Assistant Director of Planning - David Peckford, on 6th November. He had suggested that Islip might be advised to make a Neighbourhood Plan, but confirmed that this would almost certainly be over-ridden in the subsequent planning evaluation process by CDC. **2. Oil Dump Site:** The Chairman had met Hugo Llewellyn, the owner of the old Oil Dump Site, who confirmed that he is awaiting the outcome of CDC's new local plan, but hopes at some stage to continue with the plans previously discussed with the Parish Council; this was welcomed by the Council. From the floor it was questioned whether this might open the door to Church Commissioners' proposals, but the Chairman pointed out that the Oil Dump is a brownfield site in the Green Belt, and so is exceptional; CDC's view, however, is that there is a remote danger that this might be the case. Cllr Brown reminded the Council that there is a certificate of lawful use of the Oil Dump as an oil distribution depot. In response to a question from the floor, it was confirmed that such a certificate is not, unlike planning permission, time-limited. In response to a question from the floor, it was suggested that any application to change the use from that of an oil distribution depot to, say, light industrial use, might be welcomed by CDC, but this is speculation. **3. Lobby Group as stakeholder:** the Chairman has not yet received a response from the planning/environmental lawyer regarding the Church Commissioners plans.

210. **Network Rail /Chiltern Railways - right of way and re-planting playing field hedge:** the Clerk is in continuous correspondence with solicitors about the right of way. The Council agreed unanimously to meet the cost of the planting materials likely in the end to be met from the funds promised by Network Rail on the completion of the right of way.

211. **Village Hall: Function and funding:** Cllr Chapman reported that the new front door to the Hall is in hand. She is to note that the tables in the VH need attention. The Chairman has not yet met with a representative of the Village Hall; subsequent to this proposed meeting, and the meeting already held with the Village Shop, the Council should be in a position to review its rôle in the provision of village amenities. The Chairman and Council offered a vote of thanks on behalf of the village to the Village Hall and all who contributed for having made a great success of bonfire night.

212. **Health - defibrillator training:** Cllr Forbes confirmed that training for villagers in the use of the defibrillator is in hand.

213. **Security - Neighbourhood Watch:** Cllr Forbes had spoken to Mrs Bridget Tuffrey who for many years had served as co-ordinator of the Neighbourhood Watch, for which Mrs Tuffrey was roundly thanked by the Council. Cllr Forbes is to convene a meeting of those acting as wardens to discuss the future of the Watch.

214. **Any other business – *in memoriam*:** the death of Mr Richard Gilman of Mill Street was reported. The Council expressed its condolences to the family, and noted with thanks the long service of Mr Gilman to the village - as Councillor and as an admired Chairman of Islip Parish Council.

215. **Date of the next meeting:** the Parish Council will next meet (preceded by a short meeting of the Council's *Church Commissioners and Oxford/Cambridge Expressway Group*) on **Tuesday 14th January 2020** at 7.30pm in the Village Hall.

216. The Meeting Closed at 9.15pm.

MINUTES of Islip Parish Council Meeting

preceded by a meeting of the Church Commissioners and Expressway sub-group [see minute NNN/20 below]

Islip Village Hall

Tuesday 14th January 2020 at 7.30pm

I certify that these minutes are a true reflection

of the events that took

place

date:

signed:

1/20 Present: Mrs D Chapman, Dr P Collins, Mrs F Forbes, Mr N Wiles (Chairman), Mr M Wilkinson (Clerk), Mr D Hughes (CDC)

2/20 Apologies: Mr M Brown, Mr D Sames (OCC)

3/20 Minutes: the minutes of the meeting of Tuesday 12th November 2019 were approved and signed.

4/20 Matters arising which will not be raised under subsequent agenda items: none.

District and County Council Reports: Cllr Collins asked Mr Hughes (CDC) why CDC is the only district council not to have voted against the proposed Expressway. Mr Hughes said that CDC wished to know what the proposed route is before committing, and that any relief brought to traffic on the A34 might bring relief to traffic using villages to avoid the A34. Mr Hughes informed the Council that he has a limited sum of money available for grants to parish councils, subject to bids; the Council is to consider the possibility of a bid.

5/20 Changes in Members' interests and declarations of personal or prejudicial¹ interest: none.

6/20 Administrative matters - succession planning: Cllr N Wiles was elected Chairman and took the chair. The Chairman confirmed that he had met with the Clerk prior to the meeting to discuss the agenda and the draft budget.

7/20 Financial Matters: 1. Budget 2020: the Clerk explained that the draft budget is largely a continuity budget, based on previous year's patterns and levels of expenditure. The inflation factor used for twenty years or so has been the RPI: this itself is subject to the Council's approval. The Clerk noted that the Council ought if possible to set the precept at the current meeting, and that the pattern and level of expenditures might be resolved later. The Council agreed to a precept of £19,900 [nineteen thousand nine hundred pounds], and to accept the draft budget subject to later discussion.

Major items of expenditure are the cost of the Clerk and that of the grass-cutting. The Council is advised to review these items from time to time. The Clerk's pay was last reviewed in 2018: the Council agreed to a new review. To assist in this, the Clerk is to record his hours worked for the next quarter. The Clerk noted that the increase in the cost of grass-cutting from £4.5K in 2018 to £7.2K in 2019 had arisen because of the Council's decision to increase the frequency of cuts. The Clerk noted that the base cost of grass-cutting has remained at or below inflation for

¹ "one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest"

some years, and that the Council had been let down by previous contractors. The Clerk is to ask the contractors for a list of cuts and their frequency, with a breakdown of costs.

The Clerk noted that the current forecast for 2019 is a deficit of some £11K, or, if OCC move the 20mph zone up the Wheatley Road before 31st March 2020, some £14K. The deficit arises only because of the non-recurrent expenditure on the Kidlington Road Footpath (some £12K) and the 20mph zone. The residual balance in the Council's accounts for '19-20 of some £55K or £52K (see above on the 20mph zone) consists of a nominally earmarked £48K (the notional cost of the replacement of the playground equipment), and a residual free balance of some £4K. The draft budget currently shows a deficit for the year of £2K or £5K for '20-21.

2. Grant application: the Council confirmed unanimously that a grant of £150 be made to the Good Neighbour Scheme.

8/20 Environment: 1. Flood Management Plan: Cllr Collins had circulated a draft flood management plan. This is to be reviewed at the next meeting. 2. Planters: Cllr Chapman noted a water trough by the Kidlington Road Footpath exit onto Mill Lane. The Clerk reported that Mr Brian Henman had stated his intention to remove this; the Clerk is to ask Mr Henman whether he would like to donate the trough as a village planter. The Clerk proposed that as he had had no response about the commission to clean-up vegetation growing at the base of three of the planters, he is to cancel the commission, and approach another contractor. 3. River Ray: the Clerk reported that the Council has not yet received news of the review by the EA's biologist of photographs taken of the River Ray (this in order to identify the likely nutrient forming part of the Islip sewage treatment plant outlet). 4. Dogs on the playing field: the Clerk had asked Cherwell District Council's dog-warden to visit, but the complainant was unable to identify the culprit as requested. The complainant has now told the Clerk that the culprit no longer appears. No further action is to be taken. The Clerk had informed the vicar of a complaint that dogs were being allowed to run free in the churchyard.

9/20 Traffic, Highways, and Footpaths: 1. Pavements/footpaths: footpath inside the hedge on the Kidlington Road: it was noted that the footpath is now in use. The Clerk is to thank Messrs Brian and Anthony Henman and the Church Commissioners for allowing the project to go ahead. 2. Speed limit zone: the Clerk is to confirm to OCC that the Council agreed unanimously to meet the cost (some £3K) of the TRO, being the legal process required to allow the movement of the 20mph zone up the hill on the Wheatley Road.

10/20 PC Properties: 1. Playing Field: Cllr Collins has notified Trevor Stewart that work is to start within a specified time, or the contract will be placed elsewhere. 2. Swan Inn carpark lease: the Clerk reported that the rent due has now been paid. 3. The Village Green, Lower Street: the Clerk noted that neither Thames Water (who had agreed to replace the posts displaced by TW during work on Lower Street at the edge of the Village Green), nor the builder responsible for the damage at the eastern end of the Green has been able to reinstate the land and the posts there. The Clerk has commissioned work to replace restoration of the posts by the Swan car-park (costs to be met by the Church Commissioners), but is now to place the commission with a different contractor.

11/20 Planning: 1. Planning Applications: the Clerk reported on the following applications:

Address	Application number/details	Decision
Islip Motors Ltd 30 Bletchingdon Road	19/02100/F Removal of condition 2 (use of land) of 05/00133/F	Application Permitted

Mr and Mrs Mayes Old Post Office High Street	19/02660/F	
Janet Webberley Black Fire Cottage The Walk	19/02333/F part 2 storey part 1 storey rear extension, raising of roof over existing front, fenestration alterations to existing	

12/20 Strategic Planning: 1. Greater Islip – Church Commissioners’ and the Oxford/Cambridge Expressway sub-group report: see minute 9/20 above

13/20 Network Rail /Chiltern Railways - right of way and re-planting playing field hedge:

1. Planting: the Clerk reported that the planting had gone ahead with the assistance of a large number of volunteers; the Council thanked the organisers and the volunteers for such a generous contribution of time and effort.
2. Right of Way: the Clerk had advised the Council’s solicitors that the Council is happy to respond to NR’s request for a formal right of way on the understanding only that all and any costs incurred by the Council are to be reimbursed in full.

14/20 Village Hall: Function and funding: Cllr Chapman reported that discussions as to the village amenities (the Village Hall, the Village Shop) and the Council’s rôle in their provision might profitably take place later in the year; the Council concurred.

15/20 Health - defibrillator training: Cllr Forbes confirmed that training for villagers in the use of the defibrillator had been a great success, and that further session(s) are to be put in hand. Those villagers who have already approached the Council are listed, and will be informed of any new opportunity for training.

16/20 Security - Neighbourhood Watch: the Clerk reported on several untoward incidents in the village, including burglaries along the rear of houses on the Kidlington Road. Cllr Forbes, as co-ordinator of the Neighbourhood Watch, is apprised of the circumstances as variously reported to the Council (and to Thames Valley Police), and will bear these matters in mind when she meets the village’s Community Police Officer.

17/20 Any other business: Best-kept front garden competition: Cllr Chapman is to arrange for the judging in 2020.

18/20 Date of the next meeting: the Parish Council will next meet (preceded by a short meeting of the Council’s Church Commissioners and Oxford/Cambridge Expressway Group) on Tuesday 14th January 2020 at 7.30pm in the Village Hall.

19/20 The Meeting Closed at 9.15pm.

MINUTES of Islip Parish Council Meeting

preceded by a meeting of the Church Commissioners and Expressway sub-group [see minute NNN/20 below]

Islip Village Hall

Tuesday 11th February at 7.30pm

I certify that these minutes are a true reflection

of the events that took

place

date:

signed:

20/20 Present: Mr M Brown, Mrs D Chapman, Mrs F Forbes, Mr N Wiles (Chairman), Mr M Wilkinson (Clerk), Mr D Hughes (CDC)

21/20 Apologies: Dr P Collins, Mr D Price, Ms N Richardson, Mr T Hallchurch (CDC), Mr D Sames (OCC)

22/20 Minutes: the minutes of the meeting of Tuesday 14th January 2020 were approved and signed.

23/20 Matters arising which will not be raised under subsequent agenda items: none.

24/20 District and County Council Reports: Cllr Hughes (CDC) was asked about the current uncertainty surrounding the Oxford/Cambridge Expressway. He noted that the current estimate for 1,000,000 houses along the route is based upon current planning. He recommended a Neighbourhood Plan to the village on the grounds that such a plan is a material planning consideration. The Council noted that NP had been researched, and was found to be expensive of time and money; and subject to any arbitrary change in Green Belt status and any change in district council planning; and is subject to regular update. Nevertheless, the Council will revisit NP in the light of its being a material planning consideration.

25/20 Changes in Members' interests and declarations of personal or prejudicial¹ interest: none.

26/20 Administrative matters: the Clerk proposed that he open discussions with a prospective replacement clerk. This was agreed. It was decided that the administration of the speed camera and its physical accessibility be made a matter of record.

27/20 Financial Matters: Budget 2020 – grass cutting: the Council, having reviewed the current contractor's offer, decided on the extent of the grass cutting for 2020. The Clerk is to write to the contractor.

28/20 Environment: 1. Flood Management Plan: Cllr Collins had completed a draft flood management plan. This is to be circulated to those affected for comment prior to adoption by the Council. 2. Planters: the Clerk reported that Mr Anthony Henman had confirmed that he would like to donate the trough as a village planter, and is happy to position the trough as directed by the Council. The Council expressed its sincere thanks. The Clerk is to ask Mr Henman to move the trough to the other side of the Kidlington Road footpath entrance on Mill Lane, where it will be visible to those entering the village, and will deter drivers from driving over the footpath itself. 3. Rabbits: the Clerk report that he had received an offer from the pest

¹ "one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest"

controller to revisit the allotments. The Council decided to contact the allotment holders to discuss the need.

29/20 Traffic, Highways, and Footpaths: 1. Pavements/footpaths: footpath inside the hedge on the Kidlington Road: the Clerk had, on behalf of the Council, thanked Messrs Brian and Anthony Henman and the Church Commissioners for allowing the project to go ahead; the thanks had been well received. 2. Speed camera operation: Cllr Price had confirmed that the camera is still operational, and that breaches of the speed limit continue to be reported to the police. Cllr Price is to be asked to revisit the Kidlington Road. 3. Speed limit zone: the Clerk is had confirmed to OCC that the Council agreed unanimously to meet the cost (some £3K) of the TRO, being the legal process required to allow the movement of the 20mph zone up the hill on the Wheatley Road. 4. Mill Street parking: the Clerk reported that a resident had complained about the numerous builders' vans parked at the east end of Mill Street. As a result of this parking, a CDC bin lorry had collided with a house and the entrance to a driveway in the street. The complainant feared that access for emergency vehicles might be constrained. The Council noted that it has no Authority in these matters, and that the Highways Authority is OCC. 5. Mill Lane – light nuisance: a complaint had been received about the nuisance caused by floodlighting at the level crossing cottage. Cllr Chapman is to approach the owner of the property.

30/20 PC Properties: 1. Playground: Cllr Collins has placed the contract to repair the playground equipment with a new supplier. 2. Swan Inn carpark lease: the Clerk noted that the tenant of the carpark is liable for its upkeep, but suggested that the Council might be willing without prejudice to replace the broken timbers of the barrier to the south side of the carpark. The Council agreed so to do. The Clerk is to obtain a quotation for the work. 3. The Village Green, Lower Street: the Clerk had been assured that the builder responsible for the damage at the eastern end of the Green had been reminded of his responsibility for the reinstatement of the land and the posts there. The Clerk is to remind Thames Water (who had agreed to replace the posts displaced by TW during work on Lower Street at the edge of the Village Green), of its commitment. . The Clerk is to commission a different contractor to replace restoration of the posts by the Swan car-park (costs to be met by the Church Commissioners). 4. Deeds for playing field: the Clerk reported that he had visited the Village Archives, and had discovered there the deeds to the playing field, which are now in his possession. He is to deliver the deeds in person to the Council's solicitor who is dealing with the Land Registry.

31/20 Planning: 1. Planning Applications: the Clerk reported on the following applications: none.

32/20 Strategic Planning: 1. Greater Islip – Church Commissioners' and the Oxford/Cambridge Expressway sub-group report: the sub-group did not meet.

33/20 Network Rail /Chiltern Railways - right of way: the Clerk had heard nothing further.

34/20 Village Hall: Function and funding: Cllr Chapman reported that new doors for the Village Hall are to be hung, and that thought is to be given to the installation of photovoltaic cells.

35/20 Health - defibrillator training: Cllr Forbes confirmed that further session(s) are to be put in hand, and that the village has joined the waiting list.

36/20 Security - Neighbourhood Watch: Cllr Forbes had advertised the visit of the Community Police Officer, but had been unable to attend the drop-in session herself.

37/20 Any other business: 1. Best-kept front garden competition: Cllr Chapman is to arrange for the judging in 2020. 2. Litter pick: Cllr Chapman proposed that the litter pick be extended

to include weeding the pavements and kerbs of the village. This was agreed; Cllr Chapman is to liaise with Cllr Collins to fix a date.

38/20 Date of the next meeting: the Parish Council will next meet (preceded by a short meeting of the Council's Church Commissioners and Oxford/Cambridge Expressway Group) on Tuesday 10th March 2020 at 7.30pm in the Village Hall.

39/20 The Meeting Closed at 9.15pm.

MINUTES of Islip Parish Council Meeting

preceded by a meeting of the Church Commissioners and Expressway sub-group [see minute 44/20 and 52/20 below]

Islip Village Hall

Tuesday 10th March 2020 at 7.30pm

I certify that these minutes are a true reflection

of the events that took

place

date:

signed:

40/20 Present: Mr M Brown, Dr P Collins, Mrs F Forbes, Mr D Price, Ms N Richardson, Mr N Wiles (Chairman), Mr M Wilkinson (Clerk), Mr D Sames (OCC)

41/20 Apologies: Mrs D Chapman

42/20 Minutes: the minutes of the meeting of Tuesday 11th February 2020 were approved and signed.

43/20 Matters arising which will not be raised under subsequent agenda items: none.

44/20 District and County Council Reports: Cllr Sames (OCC) was asked about the possibility of the Church Commissioners' ambitions for building 3,000 houses around Islip. His understanding is that under current planning and Green Belt conditions, permission is very unlikely. On the Thames Water works, it was agreed that the Clerk should email Cllr Sames after the meeting as to the Council's unease about the inactivity in Church Lane, and the inaccessibility of the shop, which has reportedly lost 80% of its turnover; Cllr Sames is to meet TW on the 11th March, and will raise there the Council's concerns. On the Church Commissioners' plans for greater Islip, Cllr Sames noted that greater Islip is not regarded by the planning authorities as a fallback option for the accommodation of Oxford's putative housing needs: the use of the North Oxford Golf Course, etc, is predicated on Oxford's needs being satisfied as near to Oxford as possible.

45/20 Changes in Members' interests and declarations of personal or prejudicial¹ interest: none.

46/20 Administrative matters: the Clerk suggested an approach to the recruitment of a replacement Clerk. Cllr Collins proposed and it was agreed that he discuss the recruitment process with the Clerk.

47/20 Financial Matters: Budget 2020 – grass cutting: the Clerk reported that the cut of the playing field had been placed with the current contractor for the rest of the village with the agreement of the cricket club. This had been done because the contractor previously cutting the playing field had given up the contract.

48/20 Environment: 1. Flood Management Plan: Cllr Collins had completed a draft flood management plan. The view of the Environment Agency is to be sought as to whether embankment of the land on Mill Street opposite the Causey and parts of the Village Green might be useful, together with an increase in the height of the bund by The Stank. The Clerk

¹ "one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest"

noted that historically Otmoor acted as a flood plain. Brian Henman, from the floor, noted that as more and more land is taken up in Bicester, etc, so surface water run-off into water courses can only increase, and that the dykes and pumps had been installed on Otmoor in the '60s to

allow agricultural production: there is no longer any such production on Otmoor. The Clerk understands (TBC) that the RSPB does not allow floodwater from the River Ray onto the moor, so that its function as a flood plain has been lost.

Doreen Cole, from the floor, told the Council that during the recent flooding, raw sewage had been discharged onto the highway in Mill Street from the unsealable manhole in the drive of her property; this is known to Thames Water, who consider this acceptable in order to preserve the flow of sewage from other residences in Mill Street. The Clerk reported that TW had addressed similar problems in Charlton-on-Otmoor. The Clerk is to look into whether this activity complies with statutory and regulatory requirements. 2. Re-wilding: a suggestion that the Parish Council allow the re-wilding of several of the grassed areas of the village had been received. It was agreed that Mill Lane, the verges of which are no longer to be cut in the growing season, might be suitable, as is the greater part of the Millennium Wood. It was agreed to await the full proposal of the wildlife group before making a more widespread decision on re-wilding of the village.

49/20 Traffic, Highways, and Footpaths: 1. Speed limit zone: the Clerk reported that some villagers had noted that the speed limit zone is to be altered at a cost of some £3K, and had asked whether the Council would consider the installation of speed humps in Middle Street. The Council noted that the cost of speed humps (estimated at some £5K each if bought in bulk) is prohibitive, and that where speed humps had been historically installed in the village (and elsewhere), they had led to complaints of the noise generated by traffic, particularly of trailers, driving at speed over the humps: unfortunately, modern suspension systems largely defeat the objective, i.e. the deterrence of speeding over the humps. Cllr Price noted that TVP hasn't the resources to cope with more than two or three reports of ten or twelve speeding vehicles per week – and that this is itself a goodwill gesture by an officer now transferred from these duties. 2. Mill Lane – light nuisance: the Clerk reported that Cllr Chapman had been unable to contact the resident, so the Clerk had written a letter stating the Council's position. No reply had been received. It was noted that the property appeared to have been recently sold, so that the matter might now be closed. 3. Islip Bridge: the Clerk reported that OCC had informed him that the contractors (Skanska) were to re-submit proposals to make the bridge one-way for the foreseeable future, with traffic lights and a raised pedestrian footway – the objective being to continue to allow heavy local vehicular traffic across the bridge, but to keep all traffic away from the edges of the bridge.

50/20 PC Properties: 1. Playground: Cllr Collins has placed the contract to repair the playground equipment with the original supplier. 2. The Village Green, Lower Street: the Clerk confirmed that all three parties to the damage to the posts on the Village Green had agreed to replace the lost posts.

51/20 Planning: 1. Planning Applications: the Clerk reported on the following applications. Ricky Blundell-Shaw addressed the Council on the first application, noting the dominant height of the new roofline, the inappropriateness of the wood cladding, and the difficulty of access to and from the site for, e.g., skip lorries.

Address	Application number/details	Decision
---------	----------------------------	----------

Cherry Holt Middle Street	20/00504/F extension upwards, timber cladding	PC objection to height and timber cladding
Jacob's Field Islip	20/00479/F 2 no. glass houses	PC to review

52/20 Strategic Planning: Greater Islip – Church Commissioners’ and the Oxford/Cambridge Expressway sub-group report: see minute 44/20 above. Cllr Collins noted that the local MP, John Howell, has suggested that the Expressway will not now go ahead. The latter told the Oxford Mail on 20th February, “I am anticipating that the decision will be taken to scrap it.” Final confirmation of this by central government is awaited.

53/20 Network Rail /Chiltern Railways - right of way: the Clerk had heard nothing further.

54/20 Village Hall: Function and funding: Cllr Chapman reported that new doors for the Village Hall are yet to be hung.

55/20 Health: Cllr Forbes is to liaise with Sally McQuillan of the Three Parishes Good Neighbour Scheme (TPGNS), the shop, and possibly the school to establish a service for those who might need to self-isolate under the Coronavirus emergency.

56/20 Security - Neighbourhood Watch: Cllr Forbes had nothing to report. The Clerk reported that a cold caller had asked in the Kidlington Road whether a householder had land for sale; villagers are warned not to enter into negotiation with such cold callers, and are asked to report them to the Clerk.

57/20 Any other business: 1. Litter pick and weeding: Cllr Chapman has liaised with Cllr Collins and fixed a time and a date of 10 a.m., Saturday 28th March.

58/20 Date of the next meeting: the Parish Council will next meet (preceded by a short meeting of the Council’s Church Commissioners and Oxford/Cambridge Expressway Group) on Tuesday 14th April 2020 at 7.30pm in the Village Hall.

59/20 The Meeting Closed at 9.15pm.