

## ISLIP PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 12<sup>th</sup> September 2023, at 7.30 pm held at Islip Village Hall.

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**MEMBERS PRESENT:** **Parish Councillors:** Dennis Price, Nicola Richardson, and Sophie Miller, and Anneka Streule.

**OTHER COUNCILLORS:** **District Councillor:** Gemma Coton.  
**County Councillor:** Cllr C Miller.

**OFFICERS PRESENT:** **Clerk to the Council:** Emma Kearney

**OTHERS PRESENT:** **Members of the Public:** Ten

**APOLOGIES:** The following apologies were received:  
**Parish Councillors:** Nathan Wiles (Chairman)  
**District Councillor:** Julian Nedelcu

### 025/23 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

None

### 026/23 MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** by unanimous vote to accept the minutes for the Parish Council Meetings held on 13th June 2023 and the extraordinary meeting held on Tuesday 20th June as a true record.

This was proposed by Cllr Richardson and seconded by Cllr Streule.

### 027/23 PUBLIC PARTICIPATION

- Residents attended to express concerns with the planning application being discussed at this meeting.
- A resident attended to request to cut back a hedge belonging to the parish council.

### 028/23 PLANNING APPLICATION

The following planning application was reviewed.

Reference	Address	Description	Ward	Deadline
23/02203/F	Fourways North Street Islip Kidlington OX5 2SQ	Demolition of existing bungalow and erection of two houses	Islip	15/09/2023

- It was **NOTED** an extension had been requested by the clerk as the deadline date was before the September parish council meeting.
- It was **RESOLVED** by unanimous vote to **OBJECT** to application 23/02203/F for the following reasons –
  1. **The Cherwell Local Plan 2011-2031 - ESD15**  
The Character of the Built and Historic Environment. New development is expected to enhance and compliment the character of its context. The application fails to respect the existing buildings around the site in terms of design, height and siting. The view at the entrance to the village from the Otmoor is an important part of the Islip Conservation Area and the site is very prominent. The current design would mean that the view is a large two storey gable, fencing and car parking area. It does not enhance or preserve the Conservation Area.
  2. **Cherwell Local Plan 1996** (saved policies) – (CLP 1996) C28  
Layout, Design and External Appearance. New development is required to have standards of layout, design and external appearance sympathetic to the character of

the urban or rural context of that development. The current design is not sympathetic to the character of the village.

**3. Residential Amenity**

The site is raised and the design for full two storey houses will affect the residential amenity of the neighbouring properties, especially in St Nicholas Close. The development would result in loss of light, overshadowing and loss of privacy. The windows in the gable of number 1 St Nicholas Close are to habitable rooms.

**4. Highway Safety**

The current access does not comply with Highway design guidance. The junction of North Street and Middle Way is currently dangerous as visibility up Middle Road is very poor and cars speed up coming out of the village. House 2 would further reduce visibility and add more traffic movements to this junction.

**5. Summary**

The Parish Council would be supportive of the development of the site if the above issues were resolved. A high quality, sympathetic design, which respected the Conservation Area and the neighbouring properties. We would ask that any application included an accurate street elevation drawing with correct levels to show the actual relationship of any new development with the existing houses on Middle Way.

This was proposed by Cllr Price and seconded by Cllr Richardson.

It was **NOTED** the clerk would contact Cherwell District Council regarding the application being called-in.

**029/23 COUNTY AND DISTRICT COUNCILLOR REPORTS**

The Councillors present gave their reports.

**030/23 MILL STREET CONSULTATION**

The closing date for the consultation was **NOTED**.

**031/23 FINANCIAL MATTERS**

**1. Income**

The following income was **NOTED**.

Date	Payee	Details	Amount
07/06/2023	Oxfordshire County Council - councillor fund	Cross Tee Green	£500.00

**2. Quarterly Budget Update**

The quarterly update was received.

	Insurance	Grants	Subscriptions	Dog Bins	Audit	Ground Maint
<b>Budgeted</b>	<b>£1,150.00</b>	<b>£3,500.00</b>	<b>£500.00</b>	<b>£1,300.00</b>	<b>£500.00</b>	<b>£4,950.00</b>
<b>Spent</b>	£1,245.97	£326.40	£526.00	£350.06	£275.00	£3,709.40
<b>Remaining</b>	<b>-£95.97</b>	<b>£3,173.60</b>	<b>-£26.00</b>	<b>£949.94</b>	<b>£225.00</b>	<b>£1,240.60</b>

	Land Maint Small W	Website	Training	Playg Maint & Ref	Stationery	Solicitors Fees	No Budget
<b>Budgeted</b>	<b>£1,500.00</b>	<b>£550.00</b>	<b>£600.00</b>	<b>£2,620.00</b>	<b>£180.00</b>	<b>£500.00</b>	<b>£0.00</b>
<b>Spent</b>	£0.00	£66.24	£0.00	£123.60	£15.20	£0.00	£33.98
<b>Remaining</b>	<b>£1,500.00</b>	<b>£483.76</b>	<b>£600.00</b>	<b>£2,496.40</b>	<b>£164.80</b>	<b>£500.00</b>	<b>-£33.98</b>

	Salary	HMRC
<b>Total</b>	<b>In budget</b>	<b>In budget</b>
<b>Budgetted</b>	<b>£5,600.00</b>	<b>£500.00</b>

**3. Grant to Otmoor Art Fair**

It was **RESOLVED** by unanimous vote to offer a loan of £500 to support the set-up of the event, and for the loan to be paid back at the end of October 2023.

This was proposed by Cllr Price and seconded by Cllr S Miller.

**4. Playground Fence**

The colour of the gates was discussed, and it was **AGREED** the gates would be painted yellow as per the quotation.

**5. Cashbook**

1. It was **RESOLVED** by unanimous vote to purchase the items listed for July, August, and September 2023.

This was proposed by Cllr Price and seconded by Cllr S Miller.

2. It was **RESOLVED** by unanimous vote to authorise for payment the items listed for July, August, and September 2023.

This was proposed by Cllr Price and seconded by Cllr S Miller.

3. Cashbook payments

Date	Payee	Description	Amount
12/09/2023	Village Hall	Film Night - May	£38.40
12/09/2023	Village Hall	Film Night - June	£38.40
12/09/2023	Jane Olds	Internal Auditor	£275.00
12/09/2023	Play safety Limited	Annual Report	£123.60
12/09/2023	Green Scythe	Mowing and cutting	£649.20
12/09/2023	Clerk	Salary July	Private
12/09/2023	Clerk	Salary August	Private
12/09/2023	Clerk	Salary September	Private
		<b>Total</b>	<b>£2,479.61</b>

**032/23 Newsletter Article**

The clerk **NOTED** points to include for the newsletter.

**033/23 Items for the next agenda**

- Grant policy
- Staffing committee
- Playground inspection.

The meeting closed at 21.30.

**SIGNED:** \_\_\_\_\_

Councillor: Dennis Price – Chairman