

# Islip Parish Council

4<sup>th</sup> May 2023

Dear Councillor,

You are summoned to attend the Islip Parish Council meeting on **Tuesday 9<sup>th</sup> May 2023** from 19.30 at Islip Village Hall.

Yours sincerely

*E Kearney*

Parish Clerk

## AGENDA

1. **Election of the Chairman**  
To elect a chairman
2. **Apologies**  
To be received.
3. **Declarations of Interest & Applications for Dispensation**  
To be received
4. **Minutes of the previous meeting**  
To confirm as a true record the minutes of the parish council meeting held on Tuesday 14<sup>th</sup> March 2023.
5. **Public Participation**
  - Botley West Solar Farm.
  - Planning Application to demolish two bungalows and rebuild.
6. **To receive an update from**
  - County councillor.
  - District councillors
7. **Planning Applications**  
None
8. **Thames Water**
  - To approve the letter of concerns and send to the local MP.
  - To agree to contact other parish councils to raise concerns.
9. **Newsletter Article**
  - To agree items to be included
10. **Policy Review**  
To review and adopt the following policies and procedures.
  - Code of Conduct
  - Standing Orders 2018 (V2 April 2022)
  - Financial Regulations 2019

# Islip Parish Council

## 11. Councillor Portfolios

To agree the portfolios, and for the councillor to act as a representative for the following areas -

- Cllr Wiles – Parish council properties and planning.
- Cllr Price – Community Speed Watch, Traffic, Railways and planning.
- Cllr Richardson – Planning, Strategic Planning and Neighbourhood Plan.
- Cllr S Miller – Flooding and Environment.
- Cllr. Streule – Playground.

## 12. Financial Matters

### 1. Income

To note income.

### 2. Memberships

**To agree to continue with the following memberships.**

- Society of Local Council Clerks
- Oxfordshire Association of Local Council
- Campaign to Protect Rural England
- Oxford Playing Field Association
- Oxford Green Belt Network
- Community First Oxford

### 3. Insurance

- To agree to accept the insurance quote from Zurich.

### 4. Regular Payments

**To agree to continue with the following regular payments.**

- Village Hall - Film Night
- Village Hall - Toddler Group
- Green Scythe – Gang mowing, verge and grass cutting.

### 5. Grants

**To review the grant request for**

- Village Hall

### 6. Cashbook

To agree the cashbook purchases and payments for April and May 2023

### 7. Standing Order/Direct Debits

To pay via standing order/DD

- Clerks Wages
- HMRC payment

## 13. Items for the next agenda

- AGAR figures
- Date of next meeting

**\*Exclusion of the public and press\***

## 14. Staffing Matters

8. Employment contract
9. Payment to Gardener

The next meeting of the Parish Council will be held on Tuesday 13th June 2023 at 7.30pm.