

ISLIP PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 10th January 2023, at 7.30 pm

MEMBERS PRESENT: **Parish Councillors:** Nathan Wiles (Chairman), Nicola Richardson, Dennis Price, Anneka Streule, and Sophie Miller.

OTHER COUNCILLORS: **District Councillor:** Gemma Coton.
County Councillor: Calum Miller

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Members of the Public:** One

APOLOGIES: The following apologies were received:
Parish Councillors: None
District Councillor: Angus Patrick

059/22 CHAIRMAN OF THE MEETING

It was **NOTED** Cllr Wiles was delayed and it was **RESOLVED** for Cllr Streule to chair the meeting. This was proposed by Cllr Streule and seconded by Cllr S Miller.

060/22 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

None

061/22 MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** by unanimous vote to accept the minutes for the Parish Council Meeting held on Tuesday 8th November 2022.
This was proposed by Cllr Streule and seconded by Cllr Price.

062/22 PUBLIC PARTICIPATION

It was **NOTED** a request to support the remedial works to the stone wall at Cross Key Green had been submitted.

063/22 COUNCILLOR UPDATES

1. It was **NOTED** that Cllr Gray had resigned from the parish council. The council would like to thank Cllr Gray for her contributions and wish her well for the future.
2. **Cllr Coton**
 - The Local Plan consultation opens to the public on 19th January.
 - No housing is allocated for Islip in The Local Plan.
3. **Cllr C Miller**
 - Islip Car sales has now gone.
 - Land near Bays Water Brook owned by Christ Church is being considered for 1,400 new houses, this could have traffic implications for Islip.
 - Ray bridge trials results will be chased.
 - Stratfield Brake cabinet meeting is scheduled on 24th January.
 - There is a consultation taking place for integrated care partnership, as the care service is being reworked.
 - Oxfordshire County Council has passed a motion in relation to water companies discharging waste into the rivers.
 - Oxfordshire County Council has won a bid for 4 residential care homes for children.

064/22 PLANNING APPLICATIONS

None

065/22 CODE OF CONDUCT

It was **RESOLVED** by unanimous vote to adopt the new Cherwell District Council code of conduct, with immediate effect.

This was proposed by Cllr Streule and seconded by Cllr Price.

066/22 FINANCIAL MATTERS

1. Income Received

It was **NOTED** the following income had been received.

10/10/2023	Refund HMRC from clerk - 100777	£132.62
14/11/2022	VH - Hedges cont.	£280.00

2. Grant Request

It was **RESOLVED** by unanimous vote to award £1,400 to Islip Parochial Church Council towards the Three Parishes Magazine and St. Nicholas Grass cutting.

The Parish Council awarded this funding using the power of LGA 1972 s. 142 and 137.

This was proposed by Cllr Streule and seconded by Cllr S Miller.

3. Tree Survey

It was **NOTED** that the clerk was obtaining quotations.

It was **RESOLVED** by unanimous vote for the clerk to action a tree survey as soon as possible.

This was proposed by Cllr Streule and seconded by Cllr Richardson.

4. Purchases

It was **RESOLVED** by unanimous vote to approve the following cashbook purchases.

This was proposed by Cllr Streule and seconded by Cllr S Miller.

Date	Payee	Description	Total
10/01/2023	Microsoft Office	Subscription	£79.99
10/01/2023	Post Office	Recorded postage for cheques	£4.70
10/01/2023	Unipar Services LLP	Repair to the speed camera	£80.70
10/01/2023	Islip Village Hall	Film night- Nov	£38.40
10/01/2023	Post Office	Stamps	£7.60
10/01/2023	Expenses	Bedding plants for planters	£146.56
10/01/2023	Islip Parochial Church Council	Grant	£1,400
10/01/2023	Clerk	Wages – Feb 2023	Private
10/01/2023	Clerk	Wages – March 2023	Private

5. Cashbook Payments

It was **RESOLVED** by unanimous vote to approve the cashbook purchases for payment.

This was proposed by Cllr Streule and seconded by Cllr Miller.

Exclusion of the public and press

067/22 STAFFING MATTERS

1. Staffing committee

It was **RESOLVED** by unanimous vote to form a staffing committee, and to appoint Cllr Price, Cllr Richardson, and Cllr S Miller as its members.

This was proposed by Cllr Streule and seconded by Cllr S Miller.

2. Terms of Reference

It was **RESOLVED** by unanimous vote to adopt the staffing committee terms of reference.

This was proposed by Cllr Streule and seconded by Cllr S Miller.

3. Clerks Appraisal 2023

It was **RESOLVED** by unanimous vote to hold the appraisal within the week commencing 9th October 2023.

This was proposed by Cllr Price and seconded by Cllr S Richardson.

4. **Clerks Contract and Job Description.**

It was **RESOLVED** by unanimous vote for the staffing committee to organise the clerk's contract of employment and job description.

This was proposed by Cllr Price and seconded by Cllr Richardson.

5. **Councillor Training**

It was **NOTED** that the clerk would check the date of the appraisal training with OALC and report back.

068/22 PC Properties

1. **Swan Car Park**

An update was received.

2. **Church Lane Carpark**

The matter was discussed, and it was **NOTED** for the clerk to write a letter outlining the council's position.

3. **Flooding**

The matter was discussed, and it was **NOTED** for the clerk to reply via email outlining the council's position.

Meeting ends 21.40

SIGNED: _____

Councillor: Anneka Streule – Chairman