

## ISLIP PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 13<sup>th</sup> Feb 2024, at 7.30 pm held at Islip Village Hall.

**MEMBERS PRESENT:** Parish Councillors: Dennis Price, Anneka Streule, and Nicola Richardson.

**OTHER COUNCILLORS:** County Councillor: None.  
District Councillor: Julian Nedelcu

**OFFICERS PRESENT:** Clerk to the Council: Emma Kearney

**OTHERS PRESENT:** Members of the Public: 6

**APOLOGIES:** The following apologies were received:  
Parish Councillors: Nathan Wiles and Sophie Miller.  
District Councillor: Gemma Coton.

**057/23** It was **RESOLVED** that Cllr Price would chair this meeting.

**058/23 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
None

### **059/23 MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** by unanimous vote to accept the minutes for the Parish Council Meeting held on 13th January 2024.

This was proposed by Cllr Price and seconded by Cllr Richardson.

### **060/23 PUBLIC PARTICIPATION**

Residents attended to address the council regarding -

- The Cedar Cottage planning application as the finer detail was not clarified.
- To express support for the planning proposal for 9 dwellings on Bletchingdon Road.
- To request a member of the parish council joins the Burial Ground Management Group.

### **061/23 CO-OPTION**

1. It was **RESOLVED** by unanimous vote to co-opt Nicholas Stogdon to the parish council.  
This was proposed by Cllr Price and seconded by Cllr Richardson.

2. It was **NOTED** Jen Misselbrook-Dalton requested to defer to a later date.

### **062/23 COUNCILLOR UPDATES**

The councillors present gave their reports.

### **063/23 PLANNING APPLICATIONS**

The following application was discussed.

It was **RESOLVED** to defer application 24/00133/PIP to an extraordinary meeting on Wednesday 21<sup>st</sup> February 2024, for the council to obtain advice on the PiP planning process.

Application	Address	Description	Ward	Deadline	Outcome
24/00133/PIP	Cedar Wood Cottage, 23 Mill Street, Islip, OX5 2SY	Permission in Principle - erection of a single replacement dwelling, garage and garden area.	Islip	22/02/2024	Deferred

## 064/23 VILLAGE ISSUES

It was **RESOLVED** by unanimous vote for the following letters to be sent on behalf of the parish council.

### 1. Traffic Control During Floods

To Oxfordshire County Council and the Environment Agency to raise concerns.

### 2. Protective posts in Middle Street

To the Highways Authority to obtain suitable protection to avoid damage to the area.

This was proposed by Cllr Price and seconded by Cllr Richardson.

## 065/23 Financial Matters

### 1. Income

The following income was **NOTED**.

08/01/2024	Ricky Shaw	Allotment Rent	£10.00
08/01/2024	D Tuffrey	Allotment Rent	£10.00
08/01/2024	M Christine	Allotment Rent	£10.00

### 2. Update to 2024-25 budget.

It was **RESOLVED** by unanimous vote to include the following maintenance schedule with the budget allocation of up to £1,500.00 for the New Burial Ground maintenance.

This was proposed by Cllr Price and seconded by Cllr Richardson.

<b>New Burial Ground - Maintenance</b>
Mowing of the burial area x 14 (Apr-Oct)
Mowing of the meadow edge x 14 (Apr-Oct)
Internal Hedges trim (Annually)
Top and Road/field side hedge trim. (24 months)
Mowing and raking the Wildflower meadow 2 days (July)

### 3. Budget Virement

It was **RESOLVED** by unanimous vote to move £1,690.00 from the 'Ground Maintenance Reserves' to the 'Ground Maintenance Budget'.

This was proposed by Cllr Price and seconded by Cllr Streule.

It was **NOTED** the remaining funds in 'Ground Maintenance Reserves' would be £1,310.00.

### 4. Planning Consultant

It was **RESOLVED** by unanimous vote to appoint a consultant at the hourly rate of £125 + vat to advise on the PiP planning application process, and the funds to be taken from the 'General Reserves'.

This was proposed by Cllr Price and seconded by Cllr Richardson.

### 5. Cashbook

- i. It was **RESOLVED** by unanimous vote to agree to purchase the payments for the items listed for February 2024.  
This was proposed by Cllr Price and seconded by Cllr Streule.
- ii. It was **RESOLVED** by unanimous vote to authorise the payments for the items listed for February 2024.  
This was proposed by Cllr Price and seconded by Cllr Streule.

### February 2024 Cashbook Payment

1	13/02/2024	Wix	Annual Subscription	£158.40
2	14/11/2023	Simon Sherrell Contracting	To concrete 2 wooden turn styles	£400.00
3	13/02/2024	Islip Village Hall	Toddler Group	£268.80
4	25/01/2024	HMRC	Employees Cont	£68.29
5	14/02/2024	Clerk	February Salary	£460.92
			<b>Total</b>	<b>£1,356.41</b>

### 066/23 Newsletter Article

The points to be covered in the newsletter were **NOTED**.

**\*\* Exclusion of the public and press to consider legal advice. \*\***

### 067/23 The Swan Car Park

It was **RESOLVED** by unanimous vote to proceed as advised by the solicitor.  
This was proposed by Cllr Price and seconded by Cllr Streule.

The meeting closed at 21.10.

**SIGNED:** \_\_\_\_\_

Councillor: Nathan Wiles – Chairman