

## ISLIP PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 14<sup>th</sup> April 2026, at 7.30 pm held at Islip Village Hall.

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**MEMBERS PRESENT: Parish Councillors:** Dennis Price (Chairman) ,Doreen Cole, Sophie Miller, Anneka Streule, and Andrew Smith.

**OTHER COUNCILLORS:** None

**OFFICERS PRESENT: Clerk to the Council:** Emma Kearney

**OTHERS PRESENT: Members of the Public:** None

**APOLOGIES:** The following apologies were received

**County Councillor:** Laura Gordon

**District Councillor:** None

**Parish Councillor:** Nathan Wiles and Nicola Richardson

**01/26 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**

None

**02/26 PUBLIC PARTICIPATION**

None

**03/26 MEETING MINUTES**

It was **RESOLVED** by unanimous vote to accept as a true record the minutes of the parish council meeting held on 10<sup>th</sup> March 2026.

**04/26 COUNCILLOR REPORTS**

The councillors present gave their reports.

An update regarding the Ray bridge works was **RECEIVED**, and a community engagement event is being arranged.

**05/26 PLANNING**

The following planning application decisions were **NOTED**.

**1. 25/02788/F**

Rear of Jasmincot, High Street - Erection of 3 dwellings and associated works  
Application Permitted (04/11/2025).

**2. 26/00289/F**

Moor End, North Street - Proposed detached garage/store to replace existing  
Application Permitted (04/02/2026).

**3. 25/02918/OUT**

Land at Islip Fuel Depot - It was **NOTED** that no committee date had been confirmed.

**06/26 RENEWAL OF SURVEY LICENCE AGREEMENT (Church Lane Recreation Ground)**

It was **RESOLVED** by unanimous vote to renew the Access Agreement for Non-Intrusive Surveys with East West Railway Company Limited for the period 1 July 2026 to 30 June 2027, in respect of land on the south-west side of Church Lane (Title ON345960), for a fee of £1,500.

**07/26 GRASS CUTTING CONTRACT 2026 — GREEN SCYTHE**

It was **RESOLVED** by unanimous vote to accept the quotation from Green Scythe Ltd for grass cutting services 1 April – 31 October 2026, it was **NOTED** that the contract frequency would remain the same, and the 4 % increase across the contract would be applied.

08/26

### PLAYGROUND QUOTES

Council considered quotations for playground repairs at Church Lane Play Area following the RoSPA inspection of 22 July 2025.

#### 1. Basket Swing Additional Works

RPM attended site on 20th March 2026 to complete works approved under quotation ref. 9629 (£2,425.00 plus VAT). During on-site assessment, engineers discovered additional timber uprights and a split top bar requiring replacement. RPM removed the basket seat to make the equipment safe and issued quotation ref. 10254 for the additional works required.

It was **RESOLVED** unanimously to accept quotation ref. 10254 from RPM for further basket swing works at a cost of £3,005.00 plus VAT, to be funded from playground earmarked reserves.

#### 2. Springie Horse Repair

The RoSPA inspection identified the Springie Horse as broken (Risk Score 12) requiring replacement. Council received quotation ref. 60015086 from Sutcliffe Play for replacement parts.

It was **RESOLVED** unanimously to accept quotation ref. 60015086 from Sutcliffe Play for Springie Horse parts at a cost of £310.20 plus VAT, to be funded from playground earmarked reserves. It was **NOTED** there would be an additional cost for installing the parts.

09/26

### S101 HIGHWAY VERGE AGREEMENT — OXFORDSHIRE COUNTY COUNCIL

An update from the Clerk regarding the financial viability of the S101 grass cutting agreement with Oxfordshire County Council was **RECEIVED**.

It was **NOTED** that the agreement requires 3 months written notice of termination, effective 1 January only, and the matter would therefore be brought back to the October meeting.

10/26

### ANNUAL MEETING OF THE ELECTORATE 2026

The arrangements and date for the Annual Meeting of the Electorate 2026 were discussed.

#### 1. Arrangements and Date

It was **RESOLVED** unanimously to hold the meeting at 18.30 on Tuesday 12th May 2026.

#### 2. Refreshments Budget

It was **RESOLVED** unanimously that councillors would bring refreshments.

#### 3. Newsletter Notice

It was **RESOLVED** unanimously to send the invitation via the village newsletter.

11/26

### FINANCIAL MATTERS

#### 1. Income

The following was **NOTED**.

Date	Payee	Description	Amount
9/4/2025	CDC	Precept 1st Install	£ 14,520.92

## 2. Cashbook Payments

It was **RESOLVED** unanimously to approve the following cashbook payments for April 2026.

Date	Payee	Description	Total
14/4/2026	Clerk	April Wages	£893.60
14/4/2026	Clerk	April Working From Home All.	£24.00
14/4/2026	Norfolk County Council	January Fees	£19.92
14/4/2026	Norfolk County Council	March Fees	£59.76
14/4/2026	Institute of Cemetery and Crem.Man.	Membership	£110.00
14/4/2026	Cherwell District	Half-Yearly Charge Dog Bin	£422.14
14/4/2026	OALC	Membership	£252.00
		<b>Total</b>	<b>£1,781.42</b>

### 12/26 ITEMS FOR THE NEWSLETTER

It was **AGREED** that the newsletter would include updates on the East West Railway survey licence, the grass cutting contract renewal, playground repairs, the Annual Meeting of the Electorate invite, council membership vacancies, and a farewell to departing councillors.

### 13/26 DATE OF NEXT MEETING

The following meeting dates were **NOTED**.

1. **Annual Meeting of the Electorate**  
Tuesday 12th May 2026 at 6.30pm, Islip Village Hall
2. **Annual Meeting of the Council**  
Tuesday 12th May 2026 at 7.30pm, Islip Village Hall

***Residents wishing to raise an issue pertaining to an agenda item detailed above are invited to send it in writing to the Clerk at [clerk@islipparishcouncil.gov.uk](mailto:clerk@islipparishcouncil.gov.uk)***

***The public and press were excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960 to consider legal advice:***

### 14/26 THE SWAN CAR PARK

An update from the clerk was **RECEIVED** regarding legal advice. The matter will be brought to a future agenda for a decision.

The meeting closed at 9.20 pm

**SIGNED:** \_\_\_\_\_  
**Councillor Price**