

ISLIP PARISH COUNCIL MINUTES

Minutes of the Council Meeting held on Tuesday, 9th Jan 2024, at 7.30 pm held at Islip Village Hall.

MEMBERS PRESENT: **Parish Councillors:** Nathan Wiles (Chairman) Dennis Price, Anneka Streule, and Nicola Richardson.

OTHER COUNCILLORS: **County Councillor:** Cllr C Miller.

OFFICERS PRESENT: **Clerk to the Council:** Emma Kearney

OTHERS PRESENT: **Members of the Public:** Two

APOLOGIES: The following apologies were received:

Parish Councillors: Sophie Miller.

District Councillor: Gemma Coton.

049/23 It was **RESOLVED** that Cllr Price would chair this meeting.

050/23 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

1. Cllr Richardson expressed a professional interest in 052/23 1.

051/23 MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** by unanimous vote to accept the minutes for the Parish Council Meeting held on 14th November 2023.

This was proposed by Cllr Wiles and seconded by Cllr Price.

052/23 PUBLIC PARTICIPATION

None

Cllr Richardson left the meeting.

053/23 PLANNING APPLICATIONS

The following planning application was reviewed.

Ref	Address	Description	Ward	Deadline	Outcome
1. 23/03488/F	Station House, 20 Bletchingdon Road, Islip, OX5 2TQ	Part 2 storey, part single storey rear extension	Islip	25.01.2023	No Objections.

Cllr Richardson returned to the meeting.

2. Former Oil Storage Depot, Islip proposal

The letter sent to the parish council and the residents of Bletchingdon Road was **NOTED**.

It was further **NOTED** the Parish Council would seek advice on the PIP planning process.

054/23 FINANCIAL MATTERS

1. Income

It was **NOTED** £111.00 had been received from Blackbird Leys Parish Council for the 50% contribution towards the SLCC membership.

2. Burial Ground

It was **RESOLVED** by unanimous vote to approve the remedial works to the flooded graves and approve the associated costs for the following items -

- 20 m3 topsoil (= 24-30 tonnes)
- 10 kg grass seed
- Labour
- To remove & refix 3 headstones & 1 tablet.

At a budget cost of £2,864 inc. Vat

This was proposed by Cllr Wiles and seconded by Cllr Price.

3. Review of the Clerks Working Hours

It was **RESOLVED** by unanimous vote to approve for the OALC to review the clerks' hours at a cost of £100. + vat

This was proposed by Cllr Richardson and seconded by Cllr Streule.

4. Cashbook

i. It was **RESOLVED** by unanimous vote to purchase the payments for the items listed for December 2023 and January 2024.

This was proposed by Cllr Streule and seconded by Cllr Richardson.

Cashbook Payments

Date	Payee	Description	Amount
09/01/2024	Village Hall	Film Night - Dec	£38.40
09/01/2024	Green Scythe Ltd	Mowing and cutting	£649.20
09/01/2024	OWA Digital Ltd	2-year renewal of.gov domain name	£210.00
14/01/2024	E Kearney	December Wages	£451.67
14/01/2024	E Kearney	December Wages anomaly	£9.50
14/01/2024	E Kearney	January Wages	£451.67
14/01/2024	E Kearney	January Wages anomaly	£9.50

ii. It was **RESOLVED** by unanimous vote to authorise the payments for the items listed for December 2023 and January 2024.

This was proposed by Cllr Streule and seconded by Cllr Richardson.

055/23 CLERKS APPRAISAL

1. It was **RESOLVED** by unanimous vote for the following councillors to form the staffing committee.

- i. Cllr Wiles
- ii. Cllr Richardson
- iii. Cllr Miller

This was proposed by Cllr Wiles and seconded by Cllr Price.

2. It was **RESOLVED** by unanimous vote to continue with the staffing committees' terms of reference.

This was proposed by Cllr Wiles and seconded by Cllr Price.

3. It was **RESOLVED** by unanimous vote to hold the meeting at 18.30 Tuesday 13th February 2024.

This was proposed by Cllr Richardson and seconded by Cllr Wiles.

056/23 NEWSLETTER ARTICLE

It was **NOTED** that Cllr Richardson would complete this month's article.

The meeting closed at 21.10.

SIGNED: _____
Councillor: Nathan Wiles – Chairman