

Islip Parish Council

6th July 2023

Dear Councillor,

You are summoned to attend the Islip Parish Council meeting on **Tuesday 11th July 2023** from 19.30 at Islip Village Hall.

Yours sincerely

E Kearney
Parish Clerk

AGENDA

1. **Apologies**
To be received.
2. **Declarations of Interest & Applications for Dispensation**
To be received
3. **Minutes of the previous meeting**
To confirm as a true record the minutes of the parish council meeting held on Tuesday 13th June 2023, and the extraordinary meeting held on Tuesday 20th June 2023.
4. **Public Participation**
Members of the public can address the council if the chairman has been made aware.
5. **To receive an update from**
 - County councillor.
 - District councillors
6. **Planning Applications**
To review the following planning applications.

23/01516/F	Suncrest, Church Close, Islip, OX5 2SR	Dropped kerb to access the former garage that is now providing accommodation	Islip	06/07/2023
23/01553/F	4 The Old Almshouses, Middle Street, Islip, OX5 2SE	Retrospective - Addition of a small side elevation window on the first floor for light and ventilation to new shower room.	Islip	17/07/2023

7. **Newsletter Article**
To agree items to be included
8. **Financial Matters**
 1. **Income**
To note income.
 2. **Quarterly Budget Update**
To be received.
 3. **Cashbook**
To agree to
 - Purchase the items listed for July 2023.
 - Authorise the payments for the items listed for July 2023.

Islip Parish Council

Exclusion of the public and press

9. Staffing Matters

To agree to -

1. Continue with the staffing committee.
2. The terms of reference for the committee

To elect the following roles -

3. Staffing Committee Chairman.
4. Two councillors to serve on the Staffing Committee.
5. An alternative member to the Staffing Committee.
6. To agree the clerk's annual appraisal date to be held October 2023.
7. To agree for appraisal training for the Staffing Committee members if they have not already attended.

The next meeting of the Parish Council will be held on Tuesday 12th September 2023 at 7.30pm.