

# Finance Report for Islip Parish Council Meeting on 13th May 2025

## Agenda Item: 13. FINANCIAL MATTERS

### a. To receive the Finance Report

As of 30th April 2025, the Accounts stood at:

Account	Balance
Current Account	£28,125.76
Less Items approved but not yet debited	-£1,775.86
<b>AVAILABLE CURRENT ACCOUNT</b>	<b>£26,349.90</b>
Reserves Account	£19,337.92
<b>AVAILABLE RESERVES</b>	<b>£19,337.92</b>
<i>(Note: Reserves can only be spent on their specific allocations)</i>	

### Items approved but not yet debited:

SLCC - Membership Fee: £76.80

Islip Village Hall - Film Night March 2025: £38.40

OALC - Membership Fee: £240.00

Martin Pauling - Remedial Works to the burial Grd: £1,050.00

Cherwell District Council - Dog bins half yearly charge & 10% admin: £370.66

Total items to be debited: £1,775.86

### Income

Date	From	Description	Amount
09/04/2025	CHERWELL GEN PAY	CS000199	£11,805.62

**b. Internal Financial Control** — to receive a report from the Councillor responsible for Internal Financial Control

**c. Bank Statement** — to acknowledge scrutiny and acceptance of the previously circulated bank statement

### d. Staff Expenses

Date	Staff Member	Description	Invoice	Net Payment
13/05/2025	Clerk	May Wages	See payslip	£810.07
13/05/2025	Clerk	Working from Home all May	See printout	£24.00
<b>TOTAL STAFF EXPENSES:</b>				<b>£834.07</b>

**e. Invoices for Payment** — to consider and approve invoices for payment itemised on the Payment Schedule

Date	Payee	Description	Invoice	Payment inc VAT
13/05/2025	Islip Village Hall	Film Night April 2025	20251543	£38.40
13/05/2025	Islip Village Hall	Toddler Group 01/01/25-01/04/25	20251547	£230.40
13/05/2025	Martin Pauling	Burial Maint 2024-25	003	£1,100.00

**TOTAL PAYMENTS FOR APPROVAL: |||| £2,202.87**