

6<sup>th</sup> June 2024

Dear Councillor,

You are summoned to attend the Islip Parish Council an extraordinary meeting on **Tuesday 11<sup>th</sup> June 2023** from 19.30 at Islip Village Hall.

Yours sincerely

*E Kearney*

Parish Clerk

## AGENDA

1. **Apologies.**  
To be received.
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest
3. **Councillor Reports**  
To receive an update from those present.
4. **Year End Audit figures 2023-24 (AGAR Figures)**  
To review, consider and accept the
  - 1) Annual Internal Audit Report 2023-24.
  - 2) Annual Governance Statement.
  - 3) Signed Accounting Statement.
  - 4) Statement of Variances.
  - 5) Clerk to confirm the dates of Electors rights.
5. **Asset Register**  
To approve the updated version.
6. **Risk Assessment**  
To approve the updated version.
7. **Weekly Playground Checks**
  - 1) To discuss the checklist requirements
  - 2) To agree who will carry out the checks.
  - 3) To confirm the start date.
8. **Declaration of Office Forms**  
To be completed.
9. **East West Rail Survey**  
- To review the amendment and approve.
10. **Planning**

To review the following planning application

Reference	Address	Proposal	Ward	Deadline
24/01370/F	The Grange, Mill Street, Islip, OX5 2SY	Alterations to existing dwelling including the provision of solar panels, air source heat pump, insulating render, creation of balcony over rear bay window, small canopy to rear and changes to windows and doors.	Islip	20.06.2024

**11. Financial Matters**

- 1) Appoint a Financial Controller.
- 2) To note income.
- 3) To agree to purchase the cashbook payments.
- 4) To agree to pay for the cashbook payments.

**12. Date of next meeting:**

The next meeting of the Parish Council will be held on **Tuesday 9<sup>th</sup> July 2023 at 7.30pm.**

***Residents wishing to raise an issue pertaining to an agenda item detailed above are invited to send it in writing to the Clerk at [clerk@islipparishcouncil.gov.uk](mailto:clerk@islipparishcouncil.gov.uk)***